



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 18-067

Board Meeting Date: 1/23/2018

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Nicole Pollack, Interim Human Services Agency Director  
**Subject:** Acceptance of Donation to San Mateo County Children's Fund

**RECOMMENDATION:**

Adopt a resolution authorizing the acceptance of a cash donation in the amount of \$10,112.90 to the San Mateo County Children's Fund.

**BACKGROUND:**

San Mateo County Children's Fund program serves more than 4,000 foster and low-income children annually by providing items such as clothing, backpacks, holiday gifts, computers and Halloween costumes. In providing these services, Children's Fund accepts both monetary donations (cash/check), and in-kind donations.

All services and goods provided to the children of San Mateo County through the Children's Fund program are based solely on private and community donations. One hundred percent (100%) of all donations go directly to those children in need. Administrative costs to operate the Children's Fund are funded solely by the County of San Mateo. With the exception of basic administrative services, the majority of the services provided by the Children's Fund are performed by volunteers. The program manages about 300-350 volunteers per year.

**DISCUSSION:**

The Children's Fund aims to serve over 4,500 children in FY 2017-18 and anticipates receiving services from up to 300 volunteers. The majority of donations received by the Children's Fund are under \$2,500 per donor. All donations presented to the Children's Fund program are reviewed by the Director of the Human Services Agency to ensure that they are appropriate and in compliance with County Policy. Recently, Children's Fund received a donation of \$10,112.90. Per Administrative Memo-B3, all donations, gifts or bequests exceeding \$2,500 must be approved by the Board of Supervisors.

Children's Fund is presenting this donation for acceptance. The Children's Fund asks for approval and acceptance of this donation as shown in the table below. Your Board's acceptance of this will

allow the Children’s Fund to meet the needs of foster and low-income children in San Mateo County.

| <b>DONOR</b>              | <b>AMOUNT</b> |
|---------------------------|---------------|
| Woodside Community Center | \$10,112.90   |

County Counsel has approved the resolution as to form.

Acceptance of this donation contributes to the Shared Vision 2025 of a Prosperous Community by allowing Children’s Fund to provide services to meet the needs of foster and low-income children in San Mateo County improving their well-being and quality of life.

**FISCAL IMPACT:**

This action accepts the donation of \$10,112.90 for the Children’s Trust Fund. All donations received by the Children’s Trust Fund go towards services and needs of foster and low-income children in San Mateo County.