



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 16-761

Board Meeting Date: 11/21/2017

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Deborah Bazan, Director of the Project Development Unit
Subject: Cordilleras Replacement Project Architect and Engineering Agreement

RECOMMENDATION:

Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to:

- A) Enter into sequential negotiations beginning with the most qualified firm, Cannon Design, for an Architectural and Engineering Professional Services agreement in an amount not to exceed \$7,030,175. If negotiations with Cannon Design are not successful, to enter into negotiations with IBI Group for an agreement in an amount not to exceed \$7,030,175; and
- B) Upon successful conclusion of negotiations, enter into an Architectural and Engineering Professional Services agreement with the successful firm; and
- C) Execute change orders to the Architectural and Engineering agreement with the contracted firm up to an aggregate amount not to exceed 10 percent of the agreement value.

BACKGROUND:

In January 2017, the County Manager's Project Development Unit (PDU) was formed to oversee and manage all ground up construction performed by the County of San Mateo. In March of 2017, your Board held a Study Session to consider the recommendations for capital improvements made in the Feasibility Studies and Master Plans to address the County's use of lease space, aging facilities, OSHPD compliance work, public accessibility and navigation, parking, environmental standards, and efficiency of employee work spaces. Direction was given to the County Manager and the PDU to move forward with the recommended capital improvements at the conclusion of the Study Session. The new approved and on-going Capital Projects total approximately \$500 million and are being managed by the PDU.

Among the anticipated capital project is the Cordilleras Health Center Replacement Project. It is currently anticipated the project will replace the existing Cordilleras Mental Health Center with new facilities that will offer a total of approximately 137 beds that will meet modern standards of care for seriously mentally ill individuals.

DISCUSSION:

On June 30, 2017, the PDU published a Request for Statements of Qualifications for Architectural and Engineering firms for the design of the Cordilleras Replacement project. In response, on August 11, 2017, 9 firms submitted their qualifications. A screening committee comprised of members of the PDU and the Health System, with the assistance of counsel, reviewed the proposals and selected 5 firms to submit proposals.

On September 1, 2017, the County issued its Request for Proposals (RFP) to the 5 selected firms. Each firm timely submitted proposals and participated in interviews before a selection committee comprised of the Health System Chief, Director, and Clinical Services Manager, as well as, the PDU Director, Manager and Counsel. After thoroughly reviewing proposals and presentations, Canon Design was selected by the committee for the project. Should negotiations with Canon prove unsuccessful, the PDU requests authority to enter into negotiations with the next highest rated proposer IBI.

County Counsel has reviewed and approved the resolution as to form.

Approval of these actions will contribute to the Shared Vision 2025 outcome of Collaborative and Safe Community by advancing this project that will provide regional benefits to San Mateo County residents.

FISCAL IMPACT:

Funding for this agreement is included in the project budget for the Cordilleras Health System Replacement Project.