



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** PUBLIC WORKS

**File #:** 16-780

Board Meeting Date: 11/21/2017

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** James C. Porter, Director of Public Works  
**Subject:** Adopt the Designation of Freight Loading Zones in the Public Right-of-Way in unincorporated areas of San Mateo County

**RECOMMENDATION:**

Adopt a resolution authorizing the designation of Freight Loading Zones in the public right-of-way in unincorporated areas of San Mateo County.

**BACKGROUND:**

Section 22507 of the California Vehicle Code and Section 7.28.010 of the San Mateo County Ordinance Code allow the Board of Supervisors to adopt resolutions that establish parking zones that prohibit or restrict the stopping, parking, or standing of vehicles. Resolution 68090, designating parking regulations and restrictions for loading zones, was adopted by your Board on June 20, 2006.

**DISCUSSION:**

The property owner at 2856 Middlefield Road has requested removal of a loading zone to provide additional parking for business patrons and to improve access. The freight loading zone identified for removal is on the southerly side of Middlefield Road, commencing at a point 152 feet westerly of the intersection of Dumbarton Avenue and extending westerly a distance of 17 feet, more or less. A map of the location is included on page 2 of Attachment A.

Removing the loading zone would provide two additional parking spaces for the North Fair Oak business community. Additional parking stalls created will be limited to 2-hour parking as established in Ordinance 03678, which was adopted by your Board on September 26, 1995.

Property owners within 300 feet of the proposed location were notified of this proposal and provided the date and time of your Board's meeting when this item would be considered. One favorable response was received and is included in Attachment A.

The locations of parking zones on County-Maintained streets are currently shown on maps in the Department of Public Works and will be made available on the Department's web site. The master

map will be updated to reflect the recommended changes, if your Board approves the proposed resolution. The Department recommends adopting a new listing of sites designated as freight loading zones in unincorporated areas of San Mateo County for greater clarity regarding parking restrictions and to increase transparency for the public.

County Counsel has reviewed and approved the resolution as to form.

Approval of this resolution contributes to the Shared Vision 2025 outcome of a Livable Community by allowing residents, business owners, and schools to help shape the neighborhood traffic controls in a way that best fits their collective needs.

**FISCAL IMPACT:**

The cost of installing signs and painting parking zone markings is estimated at \$550 per parking sign. Funding is included in the Fiscal Year 2017-18 Adopted Budget.

There is no impact to the General Fund.