



# County of San Mateo

## Inter-Departmental Correspondence

---

**Department:** COUNTY MANAGER

**File #:** 16-765

Board Meeting Date: 11/21/2017

---

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** John L. Maltbie, County Manager  
Reyna Farrales, Deputy County Manager

**Subject:** Community Corrections Partnership FY 2017-18 Competitive Grants

**RECOMMENDATION:**

Adopt a resolution authorizing:

- A) An amendment to the agreement with Job Train, Inc. increasing the agreement amount by \$170,000, for a maximum amount of \$250,000, for a term expiring June 30, 2018; and
- B) An amendment to the agreement with Service League of San Mateo increasing the agreement amount by \$95,000 for a maximum amount of \$190,000, for a term expiring June 30, 2018; and
- C) An amendment to the agreement with Success Through Education Program increasing the agreement amount by \$60,000 for a maximum amount of \$155,000, for a term expiring June 30, 2018; and
- D) An agreement with Project READ for a maximum amount of \$51,500, for a term expiring June 30, 2018.

**BACKGROUND:**

Since 2012, the County has allocated \$1 million in AB 109 dollars for the funding of Community Corrections Partnership (CCP) Competitive Grant Program. These grants are intended to fund community-based innovations, efforts to strengthen collaboration in program delivery, and to fill identified gaps in services; all with the purpose of improving the successful re-entry of realigned offenders.

As of FY 2016-17, the County had funded a total of thirteen Community-Based Organizations (CBO) grants for a total of approximately \$1.4 million through two (2) Requests for Proposals issued by the County Manager's Office in 2013 and 2015. These grants have supported numerous services,

including: supported transitional housing, supported employment, supported vocational training, wellness recovery services, the partial purchase of a transitional home with Service League, a feasibility study for a County social impact bond, and educational services.

Job Train, Inc., Service League of San Mateo, Success Through Education Program (STEP), and Project READ were recommended for funding in the Spring of 2015 by a multi-departmental review committee. The County entered into agreements with Job Train, Inc., Service League of San Mateo and STEP in FY 2015-16, and decided to postpone an agreement with Project READ until the opening of the new Maple Street Correctional Center.

**DISCUSSION:**

In early 2017, under the direction of the County Manager’s Office’s Center for Continuous Process Improvement, County departments serving AB 109 and Unified Reentry clients underwent a LEAN/Six Sigma review. The purpose of the review was to help staff better assess in-custody and out-of-custody programming between the Sheriff’s Office, the Human Services Agency, Probation Department, and the Health System for both AB 109 and Unified Reentry clients.

The review highlighted the need for a benefit-cost analysis of both in-custody and out-of-custody programming and services to make better determinations about how to invest the County’s limited public safety realignment funds. To that end, the County Manager’s Office will be issuing a Request for Proposals (RFP) later this month seeking the services of a consultant to evaluate the implementation and effectiveness of current County interventions intended to reduce recidivism and increase positive community-based outcomes by realigned offenders and other offenders under probation supervision. The LEAN/Six Sigma review also underscored the need for departments to provide Unified Reentry clients, those classified at moderate or high risk of reoffending but not technically AB 109 offenders, with the same type and level of services provided to persons classified under AB 109.

It is anticipated that the results of the evaluation will be available sometime in mid-2018, at which point, the departments will work with the County Manager’s Office to make redeterminations regarding AB 109 and Unified Reentry programming and service levels and make any needed adjustments to their FY 2018-19 budgets. Until then, services to these populations will continue at their current levels through FY 2017-18, including those provided by CBOs through the County’s CCP Competitive Grant Program.

Completion of the County’s LEAN/Six Sigma review with AB 109 and Unified Reentry serving departments and ongoing discussions with the CBOs to determine appropriate service levels to these populations delayed the development of the contract amendments. Based on these discussions, staff recommends that the Board approve new and continued funding through the end of FY 2017-18 for the following services through the providers listed below:

<b>Grantees</b>	<b>Service</b>	<b>Amount Awarded</b>
Job Train, Inc.	Employment Training	\$170,000
Service League of San Mateo	Supportive Transitional Housing	\$95,000
Success Through Education Program (STEP)	Educational and Internship Services	\$60,000

Project READ	Literacy/Educational Services	\$51,500
	<b>Total</b>	<b>\$376,500</b>

**JobTrain, Inc.**

JobTrain will partner with Community and Legal Services East Palo Alto (CLSEPA) to help ex-offenders obtain employment and avoid recidivism. Also working in collaboration with the Probation Department, and JobTrain's employer partners, JobTrain will provide ex-offenders with multiple career pathways based on their individual needs. Depending on the client's job skill level and education, the client can enroll in full-time vocational training, enroll in GED preparation, work with a Job Developer to find and be placed in employment, and/or obtain free legal services from CLSEPA.

The over-all strategy is to help ex-offenders obtain livable wage jobs and the skills that will help them reintegrate into the community, with the result that recidivism rates are reduced. A total of 90 clients will be served.

<b>Performance Measure</b>	<b>FY 2016-17 Actual</b>	<b>FY 2017-18 Projected</b>
Number of individuals that will benefit from services provided by JobTrain		60
Number of individuals enrolled in a full time vocational training program		25
Percent of clients that successfully complete their training		70%
Number and percent of clients served that will be placed in jobs with an average starting wage of \$15 / hour		40 / 66%
Number of clients that benefit from free legal services		25

The term of the amended agreement is January 1, 2017, through June 30, 2018, with an increase in the agreement amount of \$170,000, for a maximum agreement amount of \$250,000.

**Service League of San Mateo**

In coordination with the Probation Department and Service Connect, who will provide referrals, Service League of San Mateo will provide transitional, temporary housing support and services to persons completing a probationary period under the direct supervision of the County's Probation Department (either as an AB 109 supervisee and/or Unified Reentry) and inmates released from the County's jail and referred by the in-custody case managers who may also be actively receiving supportive and rehabilitative services through Service Connect and who are actively receiving mental health and/or substance abuse services. Temporary transitional housing will be provided through Service League's five (5) available safe and supportive transitional homes and will dedicate a total of six (6) beds for this population.

<b>Performance Measure</b>	<b>FY 2016-17 Actual</b>	<b>FY 2017-18 Projected</b>

Number of clients that will benefit from services provided by the Service League of San Mateo	10	12
Number of clients receiving coordinated supportive services through Service Connect and the Service League of San Mateo	10	12
Percent of clients that will be employed while receiving services	90%	60%
Percent of clients that increase their income	80%	65%
Number of percent of clients served that will be placed in permanent housing following a maximum six month stay at the transitional home	80%	6/50%

The term of the amended agreement is July 1, 2016, through June 30, 2018, with an increase in the agreement amount of \$95,000, for a maximum agreement amount of \$190,000.

**Success Through Education Program (STEP)**

As referred to by the Probation Department and the Sheriff’s Office, STEP will provide educational assessment, advising, seminars and internships to twenty (20) AB 109 and/or Unified Reentry supervisees. Specific services will include: education assessment and counseling in the area of literacy, development of an Advising Plan, match with a mentor (STEP graduate) to provide ongoing support to reach Advising Plan goals, and internships for clients who have not secured employment at the end of their STEP experience.

<b>Performance Measure</b>	<b>FY 2016-17 Actual</b>	<b>FY 2017-18 Projected</b>
Number and percent of clients that establish and educational/vocational Advising Plan		90%
Number and percent of clients that pursue their educational/vocational Advising Plan goals		90%
Percent of clients that do not recidivate within two (2) years from the start of their STEP experience		60%

The term of the amended agreement is January 1, 2017, through June 30, 2018, with an increase in the agreement amount of \$60,000, for a maximum agreement amount of \$155,000.

**Project READ**

Project READ, a volunteer-based literacy program serving adults, children and families, will serve up to 50 inmates participating in the Sheriff’s Office ASPIRE program (Access to Services and Programs to Inspire Reentry and Empowerment) at Maple Street Correctional Center. Working in direct collaboration with the Sheriff’s Office Program Services Bureau, Project READ will provide the following services: direct literacy intervention activities, teach the Peacemakers Alliance course focused on the development of critical literacy learning through peace education, conduct basic-level and one advanced-level Violence Prevention Retreat, provide ongoing assessment, evaluation and reporting of participant curriculum, and post-release education services, such as assistance with the college enrollment process and financial aid.

<b>Performance Measure</b>	<b>FY 2017-18 Projected</b>
Level of reading gain of participants in the Peacemakers Alliance course	1.5 reading levels (1.5 years of school)
Percent of participants who complete the Peacemakers Alliance course and the Violence Prevention Retreats	90%

The term of the agreement is July 1, 2017 through June 30, 2018 in an amount not to exceed \$51,500.

The resolution and agreements have been reviewed and approved by County Counsel as to form. The resolution contains the County’s standard provisions allowing amendment of the County’s fiscal obligations by a maximum of \$25,000 per agreement.

Approval of this resolution contributes to the Shared Vision 2025 of a Collaborative community by providing resources to assist the County’s AB 109 and Unified Reentry populations with the employment training, supportive transitional housing and in-custody and out-of-custody educational services needed to make a successfully reentry into the community.

**FISCAL IMPACT:**

The CCP Competitive Grant Program is fully funded with AB 109 funds from the State and has been included in the FY 2017-18 Adopted Budget. There is no net county cost.