



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** COUNTY MANAGER: OFFICE OF SUSTAINABILITY

**File #:** 16-382

Board Meeting Date: 7/11/2017

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** James Eggemeyer, Director, Office of Sustainability  
**Subject:** Setting a Public Hearing to adopt the Garbage and Recyclables Collection Service Charges Report in County Service Area No. 8 (North Fair Oaks Area)

### **RECOMMENDATION:**

Acting as the Governing Board of County Service Area No. 8, adopt a resolution setting Tuesday, July 25, 2017 at 9:00 a.m. at the regularly scheduled Board meeting, as the time and place for a public hearing on the filing of the Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) for FY 2017-18.

### **BACKGROUND:**

On October 20, 2009, your Board adopted Resolution No. 070423 which approved a new franchise agreement with Recology San Mateo County (Recology) to provide services for the collection of recyclable materials, organic materials, and solid waste in County Service Area No. 8 (CSA-8), and the remainder of the unincorporated South Bayside Waste Management Authority Service Area (Burlingame to Menlo Park), for a term of January 1, 2011 through December 31, 2020.

On July 26, 2016, your Board adopted Resolution No. 074679, approving the "2016-17 Fiscal Year Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks)" (Charges Report) calculated based upon the adopted rates as approved by your Board on November 18, 2014.

On January 10, 2017, your Board adopted Resolution No. 074969 setting the garbage and collection rates for CSA-8, effective February 1, 2017, attached as Exhibit A.

### **DISCUSSION:**

The County generates revenue to pay Recology for service to residential dwellings in CSA-8 by charging fees based on pick-up units for each affected parcel that meets the criteria outlined in County Ordinance Code 4.04.220. These fees are defined and adopted each fiscal year in the Charges Report and placed on the tax roll. Recology directly bills commercial and industrial

customers that do not have the charges placed on the County tax roll and customers receiving additional services pursuant to the franchise agreement.

The County Ordinance Code requires your Board to hold a public hearing to consider public testimony prior to adopting the Charges Report based on the rates adopted by your Board. The recommended action, adopting a resolution setting the time and place for the public hearing, is the first step in the process and is procedural. After the close of the public hearing, your Board may adopt the individual charges as presented, or revise, change, reduce or modify any charge in the Charges Report.

Adoption of the Charges Report for FY 2017-18 and its filing with the Clerk of the Board will result in the user charges contained therein being placed on the tax roll. These charges will appear on the FY 2017-18 tax bill of each affected property and will be collected in the same manner as property taxes. The rates adopted by your Board on February 1, 2017 will be used as a basis to perform the calculation for the FY 2017-18 residential and multi-family dwelling charges that will appear on the property owner's tax bill. Commercial parcels and additional services provided to customers will continue to be billed based on the current rates by Recology.

The remaining unincorporated County areas covered by the franchise agreement are billed directly by Recology and the garbage and recyclables collection service charges are not placed on the tax bill.

County Counsel has reviewed and approved the resolution as to form.

Approval of this resolution contributes to the Shared Vision 2025 outcome of Collaborative Community by engaging residents in the process of adopting the Charges Report and levying the fees on the tax roll in order to provide for continued garbage and recycling collection services in CSA-8.

**FISCAL IMPACT:**

There is no fiscal impact associated with the recommended action of setting a public hearing.

Staff time involved in preparing the Charges Report for CSA-8, administrative documents, and public advertisement of the hearing is part of the administrative cost associated with managing the garbage collection and recycling services in CSA-8 and is financed from franchised fees.

Attachment: Exhibit A 2017 Adopted Garbage and Recycling Collection Rates CSA-8.