



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** PUBLIC WORKS

**File #:** 16-223

Board Meeting Date: 6/6/2017

**Special Notice / Hearing:** None

**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** James C. Porter, Director of Public Works

**Subject:** 2017 Bayside Cape and Slurry Seal Project [County Project No. RW705]

### **RECOMMENDATION:**

Adopt a resolution:

- A) Adopting plans and specifications, including conformance with prevailing wage scale requirements, for the 2017 Bayside Cape and Slurry Seal Project; and
- B) Authorizing the President of the Board to execute an agreement with VSS International, Inc., in the amount of \$533,000, for the 2017 Bayside Cape and Slurry Seal Project; and
- C) Authorizing the Director of Public Works to:
  1. Execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$53,300, or approximately 10% of the agreement amount; and
  2. File a Notice of Exemption for a California Environmental Quality Act Categorical Exemption.

### **BACKGROUND:**

On February 28, 2017, your Board adopted Resolution No. 075062, which “streamlined” the bid process for projects to be constructed during the 2017 construction season. The projects are maintenance-type projects that do not have long lead times for design, are not considered controversial requiring specific property owner input, and that do not require state or federal grant approvals, which have not previously been approved by your Board, or require extensive permit approvals from regulatory agencies. Authorizing the Director of Public Works to develop plans and specifications and to call for bids for these types of projects at one time reduces overall project delivery schedules and reduces administrative staff time for these types of projects.

### **DISCUSSION:**

On Thursday, May 18, 2017, bids were accepted for this project and subsequently referred to Public Works for checking and recommendation. The bid of:

VSS International, Inc.  
3785 Channel Drive  
West Sacramento, CA 95691

at \$533,000 was the lowest responsible bid received for the work. The Engineer's Estimate was \$530,000. A summary of the bids received is attached as Exhibit "A".

Department staff has determined that this project qualifies for a Categorical Exemption pursuant to Section 15301(c) of the California Environmental Quality Act (CEQA) Guidelines for Implementation, which provides that repair and maintenance of existing streets and highways is exempt from review. We request your authorization to file a Notice of Exemption for a CEQA Categorical Exemption for this project.

County Counsel has reviewed and approved the resolution and agreement as to form.

Approval of this action will contribute to the Shared Vision 2025 outcome of a Livable Community by improving our roads for use by the traveling public to support livable connected communities.

**FISCAL IMPACT:**

The total estimated cost for construction is \$586,300, which includes authorization for up to \$53,300 in change orders as the work is bid on a unit price basis. The contingency is used to pay the contractor for any unforeseen conditions not anticipated in the construction agreement documents.

The project is proposed to be financed as follows:

County Road Fund	\$564,500.00
<u>City of San Carlos*</u>	<u>\$ 21,800.00</u>
Total Estimated Cost	\$586,300.00

\*Reimbursement for the cost of doing work for the City of San Carlos will be through individual agreements with the City.

There is no impact to the General Fund.

Attachment: Exhibit "A" - Summary of Bids Received