



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 16-320

Board Meeting Date: 6/27/2017

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Iliana Rodriguez, Director, Human Services Agency  
**Subject:** **Measure K:** Amendment to the Agreement with Second Harvest Food Bank.

**RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing an amendment to the agreement with Second Harvest Food Bank to purchase food for residents of San Mateo County, increasing the amount of the agreement by \$150,000 for a total amount not to exceed \$750,000 and extending the term by twelve months for a new term of July 1, 2015 through June 30, 2018.

**BACKGROUND:**

On June 23, 2015, the Board of Supervisors approved by resolution No. 073890 an agreement with Second Harvest Food Bank (SHFB) for distribution of food to County residents. These provisions are necessary due to the increase in median housing costs leave low-income residents with less monthly income for food.

The Board of Supervisors has allocated Measure K funds for these nutritional assistance services in San Mateo County. The original agreement totaled \$600,000 for the term of July 1, 2015 through June 30, 2017 which included a startup fee of \$300,000 for infrastructure, site modifications, and equipment to expand capacity at partner sites and to support partner sites in accommodating perishable foods for Second Harvest. In addition this amount included \$150,000 for each fiscal year of the contract to purchase food and to support Second Harvest work in providing food to families and individuals in need.

**DISCUSSION:**

The Human Services Agency (HSA) is requesting approval of this amendment to continue the services of SHFB. In San Mateo County, much like the greater Bay Area, housing costs consume the majority of a family's monthly income. Many families opt out or do not apply for nutritional assistance. SHFB is a Silicon Valley nonprofit that provides this population, along with a quarter million other residents, with food every month.

The resolution contains the County's standard provisions allowing amendments of the

County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendment and resolution have been reviewed and approved by County Counsel as to form.

This amendment contributes to the Shared Vision 2025 outcome of a Healthy Community by providing help to low-income residents, especially vulnerable populations, so that they can meet basic needs through safety net services and promote healthy eating habits. Through the provision of the services described in this amendment, it is anticipated that roughly 80% of individuals of SHFB Hunger Relief Network will be provided with food. Additionally, it is projected that 90% of agencies served through this agreement will be satisfied with the food provided by SHFB.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2016-17 Projected</b>	<b>FY 2017-18 Projected</b>
Percentage of individuals at or below the 200% of the Federal Poverty Level provided with food through SHFB's Hunger Relief Network that have requested food provisions	60%	70%
Percentage of agencies surveyed satisfied with food provided from SHFB	N/A	85%

**FISCAL IMPACT:**

The term of this amended agreement is July 1, 2015 through June 30, 2018, and a total obligation of \$750,000. This amendment is 100% Net County Cost and funded through Measure K Sales and Use tax. Appropriation was included in the FY 2017-18 Recommended Budget.