



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 16-217

Board Meeting Date: 6/6/2017

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Iliana Rodriguez, Director, Human Services Agency

Subject: **Measure K:** Amendment to the Agreement with HomeBase/The Center for Common Concerns, Inc.

RECOMMENDATION:

Measure K: Adopt a resolution authorizing an amendment to the agreement with HomeBase/The Center for Common Concerns, Inc. to provide training and technical assistance, increasing the amount by \$248,000 for a total amount not to exceed \$346,000 and extending the agreement by two years for a new term of October 27, 2016 through June 30, 2019.

BACKGROUND:

In May 2016, San Mateo County's Center on Homelessness issued a Request for Proposals (RFP) seeking providers of technical assistance for homeless programs, Continuum of Care, and governance consulting to support systems change and the efforts to end homelessness in San Mateo County. On October 28, 2016, the Human Services Agency (HSA) awarded an agreement to HomeBase/The Center for Common Concerns, Inc. (HomeBase) to provide the Center on Homelessness with technical assistance and training to homeless service providers in the amount of \$98,000 for the term of October 27, 2016 through June 30, 2017.

DISCUSSION:

HSA is requesting approval of this amendment to continue its services in the areas of training and technical assistance to homeless service providers and community partners. Through this amendment, HSA will utilize the collective knowledge of the homeless service providers and align these organizations with the new homeless system procedures and strategic plan. HomeBase is a non-profit and public policy law firm dedicated to building community capacity to end homelessness and reduce poverty.

The resolution contains the County's standard provisions allowing amendments of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

County Counsel has reviewed and approved this amendment and resolution as to form.

This amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing technical assistance and training to homeless service providers in order to enhance knowledge, align practices and address the issue of homelessness with a unified path and strategy as detailed in San Mateo County’s new Strategic Plan to End Homelessness by 2020. It is anticipated that the overall rating for workshops and trainings conducted will show that 90% of participants will rate workshops and training at “good” or better. It is further anticipated that 90% of all project milestones will be completed on time.

PERFORMANCE MEASURE:

Measure	FY 2016-17 Projected	FY 2017-18 Projected
Participant satisfaction on training (overall satisfaction rating of good or better from training participants)	90%	90%
Participants rating of good or excellent on increasing their knowledge of the topic and the training objectives being met	90%	90%

FISCAL IMPACT:

The term of this amended agreement is October 27, 2016 through June 30, 2019, an extension of two years. The County’s fiscal obligation under this amended agreement is \$346,000 which is 100% Net County Cost and funded through **Measure K** Sales and Use Tax Revenue. Budgetary appropriation for this amended agreement is included in the FY 2016-17 Adopted Budget and will be included in the FY 2017-18 and FY 2018-19 Recommended Budgets.