



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** COUNTY EXECUTIVE

**File #:** 24-505

Board Meeting Date: 6/25/2024

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**Special Notice/Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Executive

**Subject:** Temporary Use Permit with Rethink Waste at San Carlos Airport (Permit No. 5411)

**RECOMMENDATION:**

Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute a Temporary Use Permit with Rethink Waste, South Bayside Waste Management Authority ("Permittee"), to allow Permittee the temporary right to occupy and use a 1-acre portion of the San Carlos Airport for a term of three (3) months, with two (2) options to extend the term for 30 days each, commencing approximately July 1, 2024, at an initial monthly fee of \$14,762.30; and
- B) The Director of Public Works, or their designee, to accept or execute notices, options and documents associated with the Permit including, but not limited to, extension or termination of the Permit under the terms set forth therein. (Lease No. 5411)

**BACKGROUND:**

Rethink Waste, also known as South Bayside Waste Management Authority, is a joint powers authority and the owner of the solid waste facility located at 225 and 333 Shoreway Road, in Redwood City and in San Carlos, respectively ("Permittee Property"). Rethink Waste and their site operator, South Bayshore Industries, will be conducting a capital improvement project on the Permittee Property to replace three large underground storage tanks. Permittee will occupy and use the 1-acre portion of the San Carlos Airport as lay down area for project materials, equipment, and vehicles while the Permittee Property is under construction.

**DISCUSSION:**

Permittee will be charged a monthly Permit Fee in the amount of \$14,762.30 for the three (3) month term, and any extension options exercised. The commencement date is estimated to be July 1, 2024, with a 30-day grace period for commencement.

County Attorney has reviewed and approved the Permit as to form. The Director of Public Works

concurs in this recommendation.

**EQUITY IMPACT:**

The County of San Mateo is committed to facilitating the availability of suitable spaces for local businesses that cater to the public. By acquiring and leasing real estate, the County aims to ensure that these businesses have the necessary locations and facilities to efficiently serve residents. This endeavor enhances the County's capacity to support the ongoing provision of essential services to its residents.

**FISCAL IMPACT:**

The Permit Fees set forth herein are estimated to be between \$44,286.90 and \$73,811.50 and will be deposited into the Airport Enterprise Fund. There is no impact to the General Fund.