



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 24-451

Board Meeting Date: 6/11/2024

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Claire Cunningham, Director, Human Services Agency
Subject: Amendment to Agreement with Samaritan House to Provide Non-Congregate Homeless Shelter Services

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Samaritan House to provide non-congregate homeless shelter services at Pacific Shelter to increase funding by \$251,904 for a new total obligation not to exceed \$4,666,484.

BACKGROUND:

In December 2020, the County of San Mateo acquired a 74-unit building in Redwood City that was formerly the Pacific Inn Hotel.

On January 27, 2023, the Human Services Agency (HSA) issued a Request for Proposals (RFP) to identify providers for non-congregate homeless shelter operations at Pacific Shelter beginning on July 1, 2023, and Samaritan House was selected as the provider based on their experience, qualifications, and overall approach as outlined in the evaluation criteria of the RFP.

On June 13, 2023, by Resolution No. 079748, the County entered into an agreement with Samaritan House to operate Pacific Shelter in the amount of \$4,414,580 for the term of July 1, 2023, through June 30, 2025.

DISCUSSION:

In order to meet the demand in the County for additional shelter space for families with children, HSA is proposing the County amend its agreement with Samaritan House at Pacific Shelter to serve families with children. The program transitioned from serving adults to serving families with children during the FY 2023-24. In FY 2024-25, Pacific Shelter will return to serving adults

Samaritan House will continue to provide non-congregate homeless shelter services, including 24/7 staffing, housing-focused case management, service linkages to connect clients to other support services that may help them achieve permanent housing, but will now provide these supports to

families with children residing at Pacific Shelter.

The agreement and resolution have been reviewed and approved by the County Attorney as to form.

The resolution contains the County's standard provision allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in the aggregate).

It is anticipated for the term of this agreement that 40% of adult households exiting the program will transition into a permanent housing situation.

PERFORMANCE MEASURE:

	FY 2023-24 Target
Exits to Permanent Housing Percentage of participants who exited to a permanent situation	40%
Length of Stay Average length of stay for program participants	120 days or less

FISCAL IMPACT:

This amendment with Samaritan House adds \$251,904 for a total obligation not to exceed \$4,666,484 and the term remaining July 1, 2023, to June 30, 2025. This agreement is funded by Department of Housing (DOH) using State Emergency Solutions Grant - CARES Act (ESG-CV) funds. Budgetary appropriation for this agreement is included in the FY 2023-24 Adopted Budget.