



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 24-380

Board Meeting Date: 5/21/2024

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Claire Cunningham, Director, Human Services Agency  
**Subject:** Agreement with Samaritan House to Provide Non-Congregate Homeless Shelter Services at El Camino House

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Samaritan House to provide non-congregate homeless shelter services at El Camino House, to add \$1,730,235 in funds, for a revised total obligation not to exceed \$5,016,904 and to extend the term through June 30, 2025.

**BACKGROUND:**

In December 2021, the State awarded San Mateo County \$13.5 million to purchase, rehabilitate, and operate the Stone Villa Inn as a non-congregate shelter. In March 2022, the County purchased Stone Villa Inn and began rehabilitation of the site to convert the property into the Stone Villa Shelter, a 44-unit non-congregate shelter serving adults (individuals and couples) experiencing homelessness.

In March 2022, the San Mateo County Human Services Agency (HSA) issued a Request for Proposals (RFP) to seek non-congregate homeless shelter services at Stone Villa Shelter, and Samaritan House was selected as the provider based on the evaluation criteria listed in the RFP.

On August 2, 2022, by Resolution No. 079748, the County entered into an agreement with Samaritan House to operate Stone Villa Shelter to provide non-congregate homeless shelter services for the term of July 1, 2022, to June 30, 2024, for a total obligation amount not to exceed \$3,286,669.

Stone Villa Shelter was renamed El Camino House.

**DISCUSSION:**

El Camino House is a short-term intervention designed to act as a safety net for households that are unsheltered (living outdoors, in vehicles or other places not meant for human habitation). Under the current agreement, Samaritan House provides intensive services to assist clients with identifying and moving into permanent housing as quickly as possible. Individuals entering shelter receive immediate short-term case management to address and resolve current crises, as well as case management focused on addressing barriers that prevent households from re-entering housing. These shelter

services provide an entry point into stabilization services and move households towards permanent housing as quickly as possible.

HSA proposes to increase funding by \$1,730,235 for a revised total obligation not to exceed \$5,016,904 and to extend the agreement one year through June 30, 2025.

The agreement and resolution have been reviewed and approved by the County Attorney as to form.

The resolution contains the County's standard provision allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in the aggregate).

**PERFORMANCE MEASURE:**

	<b>FY 2023-24 Target</b>	<b>FY 2024-25 Target</b>
<b>Exits to Permanent Housing</b> Percentage of participants who exited to a permanent situation	40%	40%
<b>Length of Stay</b> Average length of stay for program participants	120 days or less	120 days or less

**FISCAL IMPACT:**

This amendment with Samaritan House adds \$1,730,235 in funds for a revised total obligation not to exceed \$5,016,904 and extends the term one year through June 30, 2025. This agreement will be funded using Homeless Housing, Assistance and Prevention (HHAP) grant and American Rescue Plan Act (ARPA) funding. Budgetary appropriation for this agreement is included in the FY 2024-25 Recommended Budget.