



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 24-379

Board Meeting Date: 5/21/2024

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Claire Cunningham, Director, Human Services Agency

**Subject:** Amendment to Agreement with Pacifica Resource Center to Provide Homeless Outreach Services

### **RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Pacifica Resource Center to add \$364,133.50 in funds for a new total obligation not to exceed \$1,272,400.50 and extend the term through December 31, 2024.

### **BACKGROUND:**

In close collaboration with community partners and other San Mateo County organizations, the Human Services Agency (HSA) coordinates homeless outreach program services to engage and stabilize homeless individuals and households living unsheltered through consistent outreach to facilitate and/or deliver health and basic need services and secure permanent housing.

On September 27, 2022, by Resolution No. 079199, this Board entered into an agreement with Pacifica Resource Center to provide homeless outreach services to the Coastside region of San Mateo County for the term of July 1, 2022, to June 30, 2024, for a total obligation amount not to exceed \$420,000.

On January 23, 2024, by Resolution No. 080131, this Board amended the agreement with Pacifica Resource Center to add \$488,267 in funds for three additional staff to provide outreach and engagement services in the Coastside region of San Mateo County.

### **DISCUSSION:**

The parties now wish to amend the agreement to add \$364,133.50 in funds, for a new total obligation amount not to exceed \$1,272,400.50 and extend the contract term through December 31, 2024. This amendment will provide funds to continue supporting 4 full-time outreach specialists and 1 full-time outreach case manager to provide street-based outreach and case management services to the unsheltered homeless population in the Coastside region of San Mateo County from July 1, 2024 to December 31, 2024.

Pacifica Resource Center will continue to identify individuals experiencing unsheltered homelessness, assess their housing and service needs, and facilitate connection to shelter and other supportive services. Pacifica Resource Center connects unsheltered individuals to the Coordinated Entry System (CES) and works to locate, engage, stabilize, and house chronically homeless individuals. Pacifica Resource Center will focus services in the areas that have the highest number of unsheltered persons in San Mateo County’s coastal areas west of Interstate 280, from Pacifica through the southern border of the County in the Pescadero area.

The agreement and resolution have been reviewed and approved by the County Attorney as to form.

The resolution contains the County’s standard provisions allowing amendment of the County’s fiscal obligations by a maximum of \$25,000 (in the aggregate).

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2022-23 (12 months)</b>	<b>FY 2023-24 (12 months)</b>	<b>FY 2024-25 (6 months)</b>
Number of unduplicated clients who move into shelter	19	75	37

**FISCAL IMPACT:**

The amount of the agreement is increased by \$364,133.50 for a new total obligation amount not to exceed \$1,272,400.50. Funding for this agreement is provided through the State’s Homeless Housing, Assistance and Prevention Program and is included in the FY 2024-25 Recommended Budget.