



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 24-429

Board Meeting Date: 6/11/2024

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Executive
Sam Lin, Project Development Unit Interim Director
Subject: On-Call Agreements for Special Inspections and Material Testing Services

RECOMMENDATION:

Adopt a resolution authorizing the President of the Board to execute agreements with Ninyo & Moore and Consolidated Engineering Laboratories (CEL) for on-call special inspections and material testing services, for the term of April 1, 2024, through March 31, 2027, in a not-to-exceed amount of \$600,000 for each agreement, for a total not-to-exceed amount of \$1,200,000 in aggregate for the two agreements.

BACKGROUND:

Project Development Unit (PDU) has been overseeing multiple large capital construction projects that can require specialized inspections and material testing services. PDU regularly maintains a variety of on-call inspection and material testing agreements to provide the Unit with the ability to expedite construction projects for the County of San Mateo.

DISCUSSION:

The PDU requires substantial support from specialized consultants, including project inspection service consultants, to manage these critical and complex projects. Project inspection service consultants provide services that include, *inter alia*, special inspection and materials testing. On February 2, 2024, PDU conducted a formal Request for Proposal (RFP) for On-Call Special Inspections and Material Testing Services. An internal selection committee reviewed the submissions from five firms. A selection committee comprised of three (3) project management teams reviewed the multiple submissions and recommended two firms.

The two firms qualified for the on-call list are Ninyo & Moore Geotechnical & Environmental Sciences Consultants and Consolidated Engineering Laboratories (CEL).

The resolution contains standard provisions allowing the modification of the terms the agreements

and the increase of the maximum fiscal obligation of each agreement by \$25,000 for a not to exceed contract value of \$625,000 per agreement.

County Attorney has reviewed and approved the resolution as to form. The summary of the proposals received is attached as "Exhibit A".

EQUITY IMPACT:

The capital construction projects that are underway provide the community and the County with improved and sustainable infrastructures that will continue to provide essential services. With the services provided by the Special Inspection and Material Testing firms, the agreements will assist with the development and advancement of these projects.

FISCAL IMPACT:

The aggregate value of the agreements will be funded by individually allocated capital projects budgets. There is no impact to the General Fund.