



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 24-248

Board Meeting Date: 4/9/2024

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Claire Cunningham, Director, Human Services Agency
Subject: **Measure K:** Amendment to Agreement with Samaritan House for Diversion and Coordinated Entry System Services

RECOMMENDATION:

Measure K: Adopt a resolution authorizing an amendment to the agreement with Samaritan House for Diversion and Coordinated Entry System Services to add \$299,000 in funds for a revised total obligation amount not to exceed \$ 3,113,849 and the term remaining July 1, 2021 through June 30, 2024.

BACKGROUND:

On February 4, 2021 guided by the priorities of the County's Strategic Plan to End Homelessness, the Human Services Agency (HSA) released a Request for Proposals (RFP) for Diversion and Coordinated Entry System Services including Diversion Services to Prevent Individuals from Exiting Institutions into Homelessness for the San Mateo County Homeless System. Samaritan House was selected as the provider that best meets the needs of San Mateo County.

On June 29, 2021 by Resolution No. 078284, this Board authorized an agreement with Samaritan House for the term of July 1, 2021 to June 30, 2024 for a total amount not to exceed \$2,721,457 to provide diversion and CES services to households experiencing homelessness.

On June 16, 2022 the agreement was amended to clarify that diversion and CES services are available to individuals' exiting institutions in San Mateo County with no change to the term or amount of the agreement.

On June 13, 2023 the agreement was amended to add \$93,392 to provide a cost-of-living adjustment.

DISCUSSION:

There have been recent increases in the number of households accessing CES services via referrals from Homeless Outreach Teams and Core Service Agencies. The current staff capacity is insufficient

to meet the demand. If the staff capacity remains the same, households accessing CES will not be serviced in a timely manner. Additionally, due to the increase in the number of households accessing CES, there is a need for additional funds for limited financial assistance. The limited financial assistance is one approach Diversion may take if the financial assistance can address a household's barriers to maintaining or securing a housing option to divert them from the homeless system and secure stable housing instead.

HSA wishes to amend this agreement to add \$299,000 in FY23-24 to provide additional funds for additional staff and limited financial assistance to meet the current increased need.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 in the aggregate.

County Attorney has reviewed and approved the amendment and resolution as to form.

It is anticipated for FY 23-24 that 25 percent of family households, and 15 percent of individual households, will be diverted from homelessness on the day that homeless assistance is requested.

PERFORMANCE MEASURE:

Measures	FY 2023-24 Target
Percentage of family households served with Diversion who are successfully diverted from homelessness on the day household requested homeless assistance	25%
Percentage of adult households served with Diversion who are successfully diverted from homelessness on the day household requested homeless assistance	15%

FISCAL IMPACT:

The term of this amended agreement is July 1, 2021 through June 30, 2024. The amendment adds \$299,000 in **Measure K** sales and use tax revenue for a new total amount not to exceed \$3,113,849. Budgetary appropriation for this agreement was included in the FY 2022-23 Adopted Budget and will be included in the FY 2023-2024 Recommended Budget and in all subsequent budgets that are affected by this agreement.