



County of San Mateo

Inter-Departmental Correspondence

Department: PUBLIC WORKS

File #: 24-226

Board Meeting Date: 3/26/2024

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Ann M. Stillman, Director of Public Works
Subject: Authorization of the Sale of Surplus Property

RECOMMENDATION:

Adopt a resolution authorizing the County Executive or the County Executive's designee to execute all necessary documents to facilitate the sale of specific surplus property, each with an estimated value exceeding \$10,000.

BACKGROUND:

County Ordinance Code Section 2.83.130 (Disposal of Unneeded Personal Property) provides that when personal property is, in the opinion of the County Executive, surplus and not needed by the County, the County Executive may dispose of such property. However, where the value of the property exceeds \$10,000 the County Executive shall report such fact to this Board and obtain this Board's approval prior to disposing of it.

DISCUSSION:

The Department of Public Works is currently in possession of surplus property from specific County departments that is no longer needed by the departments, each of which are estimated to be over \$10,000 in value. As such, staff recommends that this Board approve the sale of the surplus property through public auction to the highest bidder. Attachment A contains the list of surplus property proposed for auction.

The County Attorney's Office has reviewed and approved the resolution as to form.

FISCAL IMPACT:

There is no Net County Cost associated with the adoption of this resolution. Revenue from the sale of the identified surplus property will be deposited to the respective department's vehicle replacement fund.