



County of San Mateo

Inter-Departmental Correspondence

Department: PROBATION

File #: 24-187

Board Meeting Date: 3/12/2024

Special Notice / Hearing: None

Vote Required: 4/5ths

To: Honorable Board of Supervisors

From: John T. Keene, Chief Probation Officer

Subject: South San Francisco Wellness Center Project-Relocation of Probation and Appropriations Transfer Request

RECOMMENDATION:

Approve an Appropriation Transfer Request (ATR) to transfer \$1,308,322 from the Probation Department Reserves to Capital Projects - Operating Transfer Out in FY 2023-24 for the South San Francisco Wellness Project-Relocation of Probation Offices.

BACKGROUND:

The South San Francisco Wellness Project consists of construction of the 77,000 square foot South San Francisco Wellness Center, a new health center and office building which will expand the San Mateo County Health System's ability to deliver primary patient care for residents of North San Mateo County, a traditionally underserved population. The Wellness Center will house the Medical Clinic, Aging & Adult Services and other County departments.

The building will be built with Mass Timber and Cross Laminated Timber construction and will be designed per the County Green Building Policy to be all-electric, and LEED Certified. A solar roof top photovoltaic array will be installed and a battery backup system to allow standby power capacity will be provided to offset building energy consumption, reducing the building's Carbon footprint. Additional sustainability features include sustainable building materials such as green infrastructure, EV chargers, and bicycle parking stalls. The new South San Francisco Wellness Center contributes to the County of San Mateo's dedication to advancing equity by, among other things, providing for the implementation of gender-neutral restrooms, ADA parking stalls, etc.

The existing 1024 Mission Road building will be demolished to accommodate the South San Francisco Wellness Project. As a result, both the Probation Unit and the County Treasurer Office will need to be relocated to allow the demolition to proceed.

DISCUSSION:

The Probation Department is requesting that the Board of Supervisors authorize the Chief Probation

Officer to transfer funds from department reserve funding to the Capital Operating Transfer Out funds for the South San Francisco Wellness Project.

In partnership with the Project Development Unit (PDU), the Probation Department office in South San Francisco will be temporarily relocated to one of the units in the 8-unit modular office complex to the east side of the existing site for the duration of the project. This building allows for continuation of services to the community with little to no interruption. This cost includes the setup, removal, rental for the anticipated duration, utility connections, earthwork, ADA requirements as well as other scope and services required for typical use.

EQUITY IMPACT:

The approval of this action aligns with the County's commitment to equitable outcomes for its residents by ensuring that adult clients continue to have access to Probation services, without having to travel the Redwood City Office.

FISCAL IMPACT:

Approval of the ATR will transfer the Probation Reserve funding in the amount of \$1,308,322.00 to the Capital Projects - Operating Transfer Out so Probation can pay its share to the Major Capital Construction Budget Unit. There is no impact to the General Fund.