



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** SHERIFF

**File #:** 24-084

Board Meeting Date: 1/30/2024

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Christina Corpus, Sheriff  
**Subject:** Third Amendment to the Agreement with Vance Brown Inc.

### **RECOMMENDATION:**

Adopt a resolution authorizing a third amendment to the agreement with Vance Brown, Inc. for construction services to be provided at 330 Bradford Street, Redwood City, California, to increase the maximum amount payable under the agreement by \$1,735,799 to an amount not to exceed \$32,409,350.

### **BACKGROUND:**

In March 2021, this Board approved an agreement with Vance Brown Inc. for the Sheriff's Office Headquarters Center Project (Resolution No.078637). Services provided under the agreement include renovation of the Old Maguire Jail, originally built in 1988, and construction of a new fifth floor. The project will convert the entire facility into a Sheriff's Office Headquarters, which will house nearly all Sheriff's Office administrative staff.

The original agreement provided that the County would pay a contract base fee of \$25,000,000 for the work to be performed by Contractor on the Renovation Project, as those terms are defined in the agreement. The agreement also stipulated that the County shall be responsible to pay for the cost of all renovation project work that is not covered by the contract base fee.

In August 2022, Amendment One to the agreement was approved (Resolution No. 078598) which increased the contract amount to cover costs for excluded items not covered by the contract base fee. In July 2023, Amendment Two to the agreement was approved (Resolution No. 079818) which further increased the contract amount to cover the cost of services not covered by the contract base fee.

### **DISCUSSION:**

This third amendment to the agreement between the County of San Mateo and Vance Brown Inc. further increases the contract amount in order to cover the costs of the installation and security

related items including, but not limited to, network switches, security viewing stations, a building paging system, and security bollards.

The resolution and amendment to the agreement with Vance Brown, Inc. have been reviewed and approved as to form by the County Attorney.

**FISCAL IMPACT:**

This amendment will increase the amount payable under the Agreement by \$1,735,799 bringing the total amount that may be expended under the Agreement to \$32,409,350. Funding for this amendment has been included in the Sheriff's Office FY 2023-24 Adopted Budget.