



County of San Mateo

Inter-Departmental Correspondence

Department: HEALTH

File #: 23-898

Board Meeting Date: 11/7/2023

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise F. Rogers, Chief, San Mateo County Health
Jei Africa, Director, Behavioral Health and Recovery Services

Subject: Amendment to the Agreement with Resource Development Associates for Mental Health Services Act Evaluation and Technical Assistance Services

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Resource Development Associates for Mental Health Services Act evaluation and technical assistance services, increasing the amount by \$77,950 to an amount not to exceed \$727,685 with no change to the agreement term.

BACKGROUND:

Resource Development Associates (RDA) has provided evaluation services specifically to Mental Health Services Act (MHSA) Innovation (INN) pilot programs and technical assistance services for MHSA administration, implementation, and reporting across MHSA components and programs.

MHSA legislation requires ongoing planning, evaluation, and reporting of all MHSA components and funded programs. Behavioral Health and Recovery Services (BHRS) often contract with independent consultants like RDA to meet these annual MHSA legislative reporting obligations.

In June 2021, this Board approved an agreement with RDA to provide MHSA evaluation and technical assistance service for \$383,105 for the term July 1, 2021, through June 30, 2024.

In September 2021, the Chief of San Mateo County Health approved an amendment to the agreement with RDA to extend the term of the Technical Assistance: Cariño Project Data Capacity Support and Prevention and Early Intervention (PEI) Data Support through December 31, 2021, with no change to the maximum amount or the term of the agreement.

In November 2021, the Chief of San Mateo County Health approved an amendment to the agreement with RDA to add Technical Assistance: PEI Three-Year Evaluation Report through January 31, 2022, increasing the agreement amount by \$25,000 to an amount not to exceed \$408,105, with no change to the term of the agreement.

In September 2022, this Board approved an amendment to the agreement to allow for completion of the Technical Assistance: PEI Data Support and to add Evaluation Services: Adult Mental Health First Aid, Youth Mental Health First Aid, and Parent Project services, increasing the maximum by \$241,630, to an amount not to exceed \$649,735 with no change to the agreement term.

DISCUSSION:

BHRS is requesting to further amend its current agreement with RDA, increasing the maximum amount by \$77,950 to an amount not to exceed \$727,685 with no change to the agreement term. The amendment will allow for the continuation of MHSA INN pilot project evaluation services for the Pacific Islanders Organizing, Nurturing, and Empowering Everyone to Rise and Serve program; the Mobile Behavioral Health Services for Farmworkers; and the Recovery Connection Drop-In Center through the end of the agreement term on June 30, 2024. MHSA INN legislation requires comprehensive evaluation services of all approved INN pilot projects.

RDA has provided MHSA program planning services that have led to successful MHSA PEI, direct treatment, and workforce training projects. RDA has developed annual evaluation reports for all MHSA INN projects, including the San Mateo County Pride Center, the Health Ambassador Program for Youth, and the Neurosequential Model of Therapeutics in an Adult System of Care. The reports are shared annually with MHSA stakeholders, submitted to the State Department of Health Care Services and the Mental Health Services Oversight Commission, and have supported successful innovation extension requests and sustainability planning.

The resolution contains the County’s standard provision allowing amendment of the County’s fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendment and resolution have been reviewed and approved by the County Attorney as to form.

The County’s Contract Compliance Committee has approved a waiver request for this agreement to exceed three years. A Request for Proposals (RFP) process will be completed for MHSA evaluation services in Spring 2024.

It is anticipated that 100% of the MHSA evaluation, reporting, and planning requirements will be completed by RDA.

PERFORMANCE MEASURE:

| Measure | FY 2023-24 Estimated | FY 2024-25 Projected |
|---|-----------------------------|-----------------------------|
| Percentage of the MHSA evaluation and technical assistance services items that will be completed by RDA | 100% 4 items* | 100% 4 items* |

** There are 9 total evaluation and technical assistance items in the agreement with RDA; 5 have been completed as of FY 2022-23; 4 are projected to be completed FY 2023-24.*

FISCAL IMPACT:

The term of the amended agreement is July 1, 2021, through June 30, 2024. The amount of the

amended agreement is not to exceed 727,685 for the three-year term. Funds in the amount of \$77,950 are included in the BHRF FY 2023-24 Adopted Budget and will be 100% funded by MHSA. There is no Net County Cost associated with this amendment.