



County of San Mateo

Inter-Departmental Correspondence

Department: DEPARTMENT OF EMERGENCY
MANAGEMENT

File #: 23-966

Board Meeting Date: 12/5/2023

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Shruti Dhapodkar, Director, Department of Emergency Management
Subject: Agreement with Witt O'Brien's for Technical Assistance Related to the Comprehensive All Hazards Evacuation Plan

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Witt O'Brien's for the development of the Comprehensive All Hazards Evacuation Plan, for the term of November 1, 2023, through January 31, 2025, in an amount not to exceed \$348,570.

BACKGROUND:

San Mateo County currently has a Local Hazard Mitigation Plan, which establishes procedures and protocols to minimize the impact of various disasters. However, there is a pressing need to further enhance the County's preparedness during emergencies. To achieve this, the development of a Comprehensive All Hazards Evacuation Plan is imperative. This plan will establish protocols, policies, and procedures associated with disaster response as it pertains to a variety of emergency situations, to further safeguard the well-being of our community. The Comprehensive All Hazards Evacuation Plan will be used in conjunction with the Local Hazard Mitigation Plan.

DISCUSSION:

The County of San Mateo requested proposals through an RFP process. Upon review of the proposals, Witt O'Brien's was selected. They have extensive expertise and experience in this field, and will ensure that the plan is comprehensive, effective, and aligned with best practices.

FISCAL IMPACT:

The term of this agreement is from November 1, 2023 through January 31, 2025 for an amount not to exceed \$348,570. This agreement is funded entirely by Emergency Services Council JPA funds, which have been included in the FY 2023-24 Adopted Budget. There is no Net County Cost.