



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** BOARD OF SUPERVISORS  
**DISTRICT 3**  
**File #:** 23-419

Board Meeting Date: 6/13/2023

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Michael P. Callagy, County Executive  
**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 3

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$30,000, to Pacifica Resource Center for the acquisition of warehouse space for safe food storage, to expand capacity for food distribution to low-income and food-insecure residents, and authorizing the County Executive, or designee, to execute the grant agreement.

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On March 9, 2021, and March 23, 2021, the Board of Supervisors (Board) held study sessions on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2021-23. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study sessions to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FYs 2021-23. The Board approved \$5 million in one-time loans or grants for the FY 2021-23 budget cycle, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 3 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

<b>District/Project</b>	<b>Amount</b>
District 3 (Supervisor Ray Mueller) - Pacifica Resource Center: Acquisition of warehouse space for up to 12 months for safe food storage, to expand capacity for food distribution to low-income and food-insecure residents	\$30,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

**PROJECT SUMMARY:**

This is a request to authorize a grant to Pacifica Resource Center, and resulting grant agreement, in an amount not to exceed \$30,000, to acquire warehouse space for up to 12 months with refrigeration and freezer storage capabilities, to increase food distribution capacity. The County Executive’s Office will administer and manage the proposed agreement.

The Pacifica Resource Center (PRC) provides food, housing, education, tax preparation, and other services to Pacifica residents to increase wellbeing, self-sufficiency, and success. **Measure K** funding will be used to pay for warehouse space with refrigeration and freezer storage capabilities to increase PRC’s capacity to provide groceries to low-income and food-insecure Pacifica residents.

In 2022, Pacifica Resource Center provided services to 1 in 8 Pacifica families. The warehouse space will provide room for overflow and storage to restock PRC’s pantry as needed, as well as provide space in which staff and volunteers can pack groceries received through the Edible Food Recovery program. PRC would, through this warehouse space, have the capability to store surplus edible food that is not distributed through the grocery delivery services to distribute to partner agencies who serve clients in Daly City and down the coast to Half Moon Bay. **Measure K** funds will be applied toward PRC’s warehouse space costs for 12 months. PRC has been informed that **Measure K** grants are one-time and not recurring, so that it will need to find other sources of funding for recurring expenses.

**Total Measure K Request: Not to Exceed \$30,000**

The release of funds will be contingent on the execution of an agreement providing for the County’s confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Pacifica Resource Center  
Anita M. Rees, Executive Director  
1809 Palmetto Avenue  
Pacifica, CA 94044  
650-738-7470  
anita@pacresourcecenter.org

**PERFORMANCE MEASURES:**

Description	Target
Pacifica Resource Center shall secure warehouse space for food storage and refrigeration for 12 months.	Complete

The County Attorney’s Office has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2022-23 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2022-23 Adopted Budget.