



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 23-366

Board Meeting Date: 5/23/2023

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Executive
Sam Lin, Interim Project Development Unit Director
Subject: Amendment to the Agreement with Ninyo & Moore

RECOMMENDATION:

Adopt a resolution authorizing the President of the Board of Supervisors to execute an amendment to the agreement with Ninyo & Moore for materials testing and special inspection services in the amount of \$21,946 for the Navigation Center Project for a total maximum not to exceed fiscal obligation of \$220,946.

BACKGROUND:

In an effort to expedite materials testing and special inspection services for the Navigation Center Project while keeping the general welfare of the community a top priority, the Project Development Unit (PDU) leveraged a Request for Proposals conducted by the Department of Public Works (DPW) for testing and inspection services. Out of eight qualified firms, DPW selected three firms, of which Ninyo & Moore was chosen.

On April 21, 2022, the PDU executed an internal agreement in the amount of \$52,398 with Ninyo & Moore to provide testing and special inspection services for the Navigation Center project. Through three subsequent departmental internal amendments, the current maximum fiscal obligation is \$199,000.

DISCUSSION:

Due to unanticipated compaction work required at the Navigation Center, the project team engaged Ninyo & Moore to provide additional field and shop welding inspections. These inspections were necessary services as a result of out of state shop inspections, unanticipated repair work, extended construction schedule, and construction work site sections being divided into smaller sections.

By executing the amendment, the PDU, with assistance from Ninyo & Moore, will address all unforeseen tasks requiring construction special inspection services which, if not addressed will delay the County's filing of a Notice of Completion on the Navigation Center Project.

County Attorney has reviewed and approved the Resolution and Amendment as to form.

EQUITY IMPACT:

The County of San Mateo is dedicated to ensuring equitable access to permanent housing is available to every unsheltered person who chooses assistance. The Navigation Center project plays a crucial role in delivering services to residents who experience homelessness.

FISCAL IMPACT:

The Navigation Center project is funded through a combination of Federal, State, County, philanthropic monies, and a \$500,000 grant under the Consolidated Appropriations Act is made on a reimbursable basis.