



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 23-198

Board Meeting Date: 3/28/2023

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Ken Cole, Director, Human Services Agency
Subject: Acceptance of Donation to San Mateo County Children's Fund

RECOMMENDATION:

Adopt a resolution authorizing the acceptance of gift card donations in the amount of \$8,150 to the San Mateo County Children's Fund.

BACKGROUND:

The San Mateo County Children's Fund (Children's Fund) program serves more than 2,000 foster and low-income children annually by providing items such as clothing, backpacks, and holiday gifts. In providing these services, Children's Fund accepts donations in the form of cash or check donations and in-kind donations.

All services and goods provided to the children of San Mateo County through the Children's Fund program are based solely on private and community donations. One hundred percent (100%) of all donations go directly to children in need. Administrative costs to operate the Children's Fund are funded solely by the County of San Mateo. Most of the services provided by the Children's Fund, except for basic administrative services, are performed by volunteers.

DISCUSSION:

The Children's Fund aims to serve over 2,000 children in FY 2022-23. Most of the donations received by the Children's Fund are under \$2,500 per donor. All donations presented to the Children's Fund program are reviewed by the Director of the Human Services Agency to ensure that they are appropriate and in compliance with County Policy. Recently, Children's Fund received a donation of \$8,150 in Target gift cards from the Redwood City Women's Club. Per Administrative Memo B3, all donations, gifts or bequests exceeding \$2,500 must be approved by the Board of Supervisors.

The Children's Fund is presenting and asks for approval and acceptance of this donation, as shown in the table below. The Board's acceptance of this donation will allow the Children's Fund to meet the needs of foster and low-income children in San Mateo County by providing gift cards to eligible clients in the Holiday Gift Drive.

Donor	Amount	Type of Donation
Redwood City Woman's Club	\$8,150	Target Gift Cards

The County Attorney has approved the Resolution as to form.

PERFORMANCE MEASURE:

There are no performance measures with this item.

FISCAL IMPACT:

This action accepts a donation of Target gift cards (159 cards at \$50 each, and 8 cards at \$25 each) totaling \$8,150 for the Children's Fund. All donations received by the Children's Fund go towards services and needs of foster and low-income children in San Mateo County.