



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** PUBLIC WORKS

**File #:** 23-165

Board Meeting Date: 3/28/2023

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Ann M. Stillman, Director of Public Works

**Subject:** 2023 Job Order Contracts for Engineering, Construction, Roads, and Utilities [Job Order Contract Nos. JOC-2322, JOC-2323, and JOC-2324]

**RECOMMENDATION:**

Adopt a resolution:

- A) Adopting the construction task catalog, specifications, and conformance with prevailing wage scale requirements for the 2023 Job Order Contracts for Engineering, Construction, Roads, and Utilities; and
- B) Authorizing agreements with SBAY Construction, Inc, Half Moon Bay Grading & Paving, Inc. and Granite Rock Company for Engineering, Construction, Roads and Utilities, for the term of March 28, 2023 through March 27, 2024, each in an amount not-to-exceed \$5,000,000; and
- C) Authorizing the Director of Public Works, or the Director's designee, to issue Work/Job Orders, execute Change/Revision Orders, and make financial and administrative changes to executed Job Order Contract agreements.

**BACKGROUND:**

On November 19, 2013, this Board adopted Resolution No. 072896, which authorized the Director of Public Works to proceed with preparing plans and specifications, and conformance with prevailing wage scale requirements for Job Order Contracts (JOC), and advertising for bids (streamlined process).

Public Contract Code Section 20128.5 authorizes the Board of Supervisors to award individual annual JOCs for repair, remodeling, or other repetitive work to be done according to unit prices, in an amount not to exceed \$3,000,000 (adjusted annually based on changes in the California Consumer Price Index [CPI]). Since the statute was enacted in 1997, the application of the CPI has resulted in a current maximum amount of \$5,600,000 for annual JOCs. Contractors bid Adjustment Factors to be applied to the Unit Prices for specific items of work. The price of an individual project is determined

by multiplying the preset Unit Prices by the appropriate quantities of work and Adjustment Factors.

On February 23, 2023 and March 6, 2023, a pre-bid meeting was held virtually with a total of eight (8) contractors in attendance. On Thursday, March 9, 2023 at 2:30 p.m., sealed bids were received, accepted, and subsequently referred to the Department of Public Works (Department) for checking and recommendation for JOC-2322, JOC-2323, and JOC-2324 for Engineering, Construction, Roads, and Utilities. The bid documents call for up to three (3) separate JOCs, and the lowest responsible bidder on one contract is ineligible from consideration for each successive contract.

**DISCUSSION:**

The Department has examined the bids received for the subject JOCs and determined the lowest responsible bidders for each JOC as shown on Exhibit A.

The Department will issue individual Job Orders, including a scope of work and a not-to-exceed amount, to the JOC contractors. The not-to-exceed amount for each individual Job Order will vary; however, their cumulative sum will not exceed the maximum amount of the agreement. Any increase above the amount or term of the agreements would be submitted to this Board for consideration.

County Attorney has reviewed and approved the resolution and agreements as to form.

**FISCAL IMPACT:**

The terms of these agreements are from March 28, 2023 through March 27, 2024. There is no minimum fiscal obligation for each agreement and the maximum fiscal obligation for each agreement is \$5,000,000. The total maximum fiscal obligation for all agreements combined is \$15,000,000. The JOC is a requirements agreement. The various individual job orders will be funded through previously approved and appropriated projects. There is no additional impact to the General Fund.

Attachment: Exhibit A - Summary of Bids Received