



County of San Mateo

Inter-Departmental Correspondence

Department: PUBLIC SAFETY
COMMUNICATIONS
File #: 22-701

Board Meeting Date: 9/13/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Natasha Claire-Espino, Director
Subject: Amending Conflict of Interest Code to Include Public Safety Communications

RECOMMENDATION:

Adopt a resolution amending the County of San Mateo's Conflict of Interest Code to include the Department of Public Safety Communications as a standalone department.

BACKGROUND:

On October 30, 2021, the County amended Section 2.00.020 and various sections of Chapter 2.46 and added Chapter 2.18 and Section 2.46.130 of the San Mateo County Ordinance Code to reorganize County departments. In this action, the Department of Public Safety Communications was established and given the responsibility for operating the County's 9-1-1 Center.

The Political Reform Act of 1974 requires every public agency, including the County, to adopt and promulgate a Conflict-of-Interest Code, designating employees who must file annual conflict of interest statements.

DISCUSSION:

Staff recommends that the Code be amended to include the newly formed department of Public Safety Communications. Once added, designated department employees will be required to file Statements of Economic Interests (Form 700) within 30 days of the amendment and then file a Form 700 each subsequent year, upon leaving office, and should they be removed from the list of the department's designated filers. All Form 700s will be filed with the department's designated filing official, who shall make and retain a copy of and forward the original to the County Clerk, the filing officer.

FISCAL IMPACT:

There is no fiscal impact associated with the adoption of this resolution amending the Conflict of Interest Code to include Public Safety Communications.