



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 22-110

Board Meeting Date: 2/8/2022

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Ken Cole, Director, Human Services Agency  
**Subject:** Acceptance of Donation to San Mateo County Children's Fund

**RECOMMENDATION:**

Adopt a resolution authorizing the acceptance of a gift card donation in the amount of \$6,825 to the San Mateo County Children's Fund.

**BACKGROUND:**

The San Mateo County Children's Fund (Children's Fund) program serves more than 2,000 foster and low-income children annually by providing items such as clothing, backpacks, holiday gifts, and Halloween costumes. In providing these services, Children's Fund accepts donations in the form of cash or check donations and in-kind donations.

All services and goods provided to the children of San Mateo County, through the Children's Fund program, are based solely on private and community donations. One hundred percent (100%) of all donations go directly to children in need. Administrative costs to operate the Children's Fund are funded solely by the County of San Mateo. Most of the services provided by the Children's Fund, except for basic administrative services, are performed by volunteers.

**DISCUSSION:**

The Children's Fund aims to serve over 2,000 children in FY 2021-22. The COVID-19 pandemic has had an impact on the number of clients estimated to be served in FY 21-22. Most of the donations received by the Children's Fund are under \$2,500 per donor. All donations presented to the Children's Fund program are reviewed by the Director of the Human Services Agency to ensure that they are appropriate and in compliance with County Policy. Recently, Children's Fund received a donation of \$6,825. Per Administrative Memo-B3, all donations, gifts or bequests exceeding \$2,500 must be approved by the Board of Supervisors.

Children's Fund is presenting this donation for acceptance. The Children's Fund asks for approval and acceptance of this donation as shown in the table below. Your Board's acceptance of this will allow the Children's Fund to meet the needs of foster and low-income children in San Mateo County

through providing gift cards to eligible clients in the annual Holiday Gift Drive.

County Counsel has approved the Resolution as to form.

<b>Donor</b>	<b>Amount</b>	<b>Type of Donation</b>
Redwood City Woman's Club	\$6,825	Target Gift Cards

**FISCAL IMPACT:**

This action accepts the donation of \$6,825 for the Children's Trust Fund. All donations received by the Children's Trust Fund go towards services and needs of foster and low-income children in San Mateo County. There is no net County cost.