



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** BOARD OF SUPERVISORS  
**DISTRICT 3**  
**File #:** 21-138

Board Meeting Date: 2/23/2021

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Steve Monowitz, Community Development Director  
**Subject:** Amendment to the agreement with BFK Engineers for services related to the Midcoast Multimodal Trail aka Parallel Trail

County File Number: PLN 2015-00325 (San Mateo County)  
Public Works Capital Projects Number P29F1

### **RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with BKF Engineers to complete a lead compliance plan and coordinate construction oversight services for Phase 2 of the initial segment of the Midcoast Multimodal Trail, aka Parallel Trail Project, increasing the amount by \$179,785 to an amount not-to-exceed \$775,235, and extending the term through December 31, 2022.

### **BACKGROUND:**

The subject agreement represents the second phase in the design work for the initial segment of the Midcoast Multimodal Trail, aka Parallel Trail Project. This initial segment will extend on a north-south axis, from Mirada Road in Miramar, at the City of Half Moon Bay-County line, to Coronado Street in El Granada. It is expected that trail users traveling south on this segment will be able to safely connect to the City of Half Moon Bay by using the Naomi Patridge Trail, a crucial component of the City's pedestrian and bicycle commuter trail network. Trail users traveling northbound will be able to access El Granada directly. The proposed trail will enhance active transportation safety and accessibility for Midcoast residents.

In January 2014, the Board of Supervisors approved the submittal of a grant application and matching County funds to pursue environmental analysis, design, and construction plans for the initial segment, in preparation for eventual construction. In June 2015, the Board of Supervisors approved an agreement with BKF Engineers to prepare Phase 1 of this project, which included Preliminary Engineering and Environmental Review (PE/ENV), and 30% Construction PS&E.

On February 14, 2017, the Board of Supervisors approved a subsequent agreement with BKF Engineers to move the project plans from the 30% (conceptual) stage to 100% construction ready

documents (Phase 2 of the project). In addition to completion of the engineering plans and documents, the County's consultant prepared National Environmental Policy Act (NEPA) environmental review documents to better position this project for potential Federal grant funds for the construction phase. The County agreement amount was \$450,000 for a term extending to April 30, 2018.

On February 27, 2018, the Board of Supervisors approved an amendment to the Phase 2 agreement to provide additional funds to cover the cost of unanticipated engineering activities associated with Caltrans design requirements. The first amendment increased the budget by \$62,400 and extended the term of the agreement to December 31, 2018.

On March 26, 2019, the Board of Supervisors approved a second amendment to the Phase 2 agreement to increase the scope of work, increase the budget by \$83,050, and extend the term of the agreement to December 31, 2019.

At the beginning of 2020, the Community Development Director executed a third amendment to the Phase 2 agreement extending the term of the agreement to December 31, 2021.

**DISCUSSION:**

The proposed amendment seeks to increase BKF's scope of work to include unanticipated engineering activities associated with Caltrans design requirements as well as construction oversight services deemed necessary by the County Department of Public Works and Planning and Building Department.

The resolution contains the County's standard provision allowing amendment by the department head of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

County Counsel has reviewed and approved the amendment as to form.

**FISCAL IMPACT:**

The amendment will increase the contract not-to-exceed amount by \$179,785 for a new maximum fiscal obligation of \$775,235. Funding for this amendment has been included in the County's Capital Program for FY 2020-2021 Board adopted budget.

This project (the Midcoast Multimodal Trail, aka Parallel Trail Project initial segment or segment 1) is sponsored, in part, by a \$500,000 grant from the San Mateo County Transportation Authority Measure A Pedestrian and Bicycle Program with a 10% match funding contribution from the County Parks Department, in the amount of \$50,000. Project management resides with the County Planning and Building Department.