



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** BOARD OF SUPERVISORS  
DISTRICT 2  
**File #:** 21-112

Board Meeting Date: 2/9/2021

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Michael P. Callagy, County Manager  
**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 2

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$20,000, to San Mateo Union High School District for free menstrual products at San Mateo High School, and authorizing the County Manager, or designee, to execute the grant agreement.

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On February 12, 2019, the Board of Supervisors (Board) held a study session on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2021. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study session to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FY 2021. The Board approved \$3.75 million in one-time loans or grants each fiscal year for FY 2021, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 2 has submitted a request to use its district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 2 (Supervisor Groom) - San Mateo Union High School District: Free menstrual products for students	\$20,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the

Board in December 2018.

**PROJECT SUMMARY:**

This is a request to authorize a grant to San Mateo Union High School District, and resulting grant agreement, in an amount not to exceed \$20,000, to provide free menstrual products to students of San Mateo High School. The County Manager’s Office will administer and manage the proposed agreement.

San Mateo High School will use the grant funds to make menstrual products available to its students during the remainder of the 2020-21 academic year and the 2021-22 academic year. During the COVID-19 pandemic, when many students are not on campus, the products will be provided in conjunction with the students who qualify for free/reduced lunches. A significant component of the students at San Mateo High School are economically vulnerable (approximately 39% qualify for free or reduced lunch in 2020); providing free menstrual products at the school is intended to alleviate economic stress related to obtaining these necessities. Menstrual products will also be made available in the girls and gender-neutral bathrooms at the school.

**Total Measure K Request: Not to Exceed \$20,000**

The release of funds will be contingent on the execution of an agreement providing for the County’s confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

San Mateo High Union High School District  
650 N. Delaware St, San Mateo, CA 94401  
650-558-2299

**PERFORMANCE MEASURES:**

Description	Target
Provide San Mateo High School students with free menstrual products in the girls and gender-neutral bathrooms and via the free lunch distribution (during COVID-19 closures)	September 2022

County Counsel has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2020-21 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2020-21 Adopted Budget.