



County of San Mateo

Inter-Departmental Correspondence

Department: GOVERNING BOARD

File #: 18-472

Board Meeting Date: 6/19/2018

Special Notice / Hearing: Complied with 10 Day Notice
and Publication;
Special Hearing Required
Vote Required: Majority

To: Honorable Board of Supervisors, Acting as the Governing Board of the Fair Oaks
Sewer Maintenance District

From: James C. Porter, Director of Public Works

Subject: Annexation of Property to the Fair Oaks Sewer Maintenance District-Lands of Ellis

RECOMMENDATION:

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, conduct a hearing:

- A) Open public hearing
- B) Close public hearing
- C) Adopt a resolution:
 1. Ordering the annexation of the Lands of Ellis (1040 High Road, Woodside, APN 069-170-630) to the Fair Oaks Sewer Maintenance District; and
 2. Directing the Director of Public Works to transmit a copy of the resolution ordering annexation and file maps of said annexation with the appropriate agencies.

BACKGROUND:

The Fair Oaks Sewer Maintenance District (District) entered into an agreement with the Town of Woodside (Town) dated April 2, 1968 for the provision of sewage transmission and disposal through District facilities of wastewater collected by the District for properties within the corporate limits of the Town and the Town's Redwood Creek Main Trunk Sewer and Glens Collection System Assessment District (Assessment District).

Evan L. and Wendy C. Ellis are the current owners of the property within the Town of Woodside at 1040 High Road, which is also identified as Assessor's Parcel Number 069-170-630. They have requested that their property be annexed to the District in order to receive sewer service. A hearing

to consider an annexation to the District is required pursuant to Section 5820 et. seq. of the Streets and Highways Code.

Your Board adopted Resolution No. 075892 on May 22, 2018, which set 10:00 A.M. on Tuesday, June 19, 2018 in your Chambers as the time and place for a hearing to consider the annexation of the Lands of Ellis to the District.

DISCUSSION:

The District is able to provide sewer service to the property as it is one of the properties within the Assessment District that was allocated a portion of the District’s sewage treatment capacity. The District prepared a geographic description and plat map for the property being considered for annexation, which are attached to the Resolution as Exhibit “A” and “B”, respectively. The hearing to consider the proposed annexation has been properly noticed. Therefore, we are recommending that the annexation be approved.

County Counsel has reviewed and approved the resolution as to form and the Town has consented to the annexation by adopting their Resolution No. 2017-7194.

Approval of this annexation contributes to the Shared Vision 2025 outcome of a Healthy Community by providing effective sanitary sewer service to a parcel in a suburban area that would otherwise use an “on-site” method to handle wastewater.

FISCAL IMPACT:

The property owners have paid or will pay all required fees for the parcel as follows:

- Annexation Processing Fee: \$1,800
- District Connection Fee: \$4,616
- Plan Review Fee: \$300
- Sewer Inspection Permit Fee: \$300
- State Board of Equalization’s Recording and Mapping Fee: \$350

If the annexation is approved, the property owners will be subject to the annual sewer service charge levied by the District, which has been set at \$680 for Fiscal Year 2017- 2018. The property owners will construct and pay for the sewer lateral that is necessary to bring sewer service to this property.

There is no impact to the General Fund.