



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** COUNTY MANAGER

**File #:** 18-323

Board Meeting Date: 4/24/2018

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Deborah Bazan, Director of Project Development Unit  
Jonathan Gervais, Director of Parks and Recreation  
**Subject:** Modular Space Corporation Agreement

**RECOMMENDATION:**

Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to execute an agreement with Modular Space Corporation to secure the procurement of the visitor center mobile building in an amount not to exceed \$594,754.

**BACKGROUND:**

The County of San Mateo Parks and Recreation Department enlisted Project Development Unit's (PDU) assistance in obtaining a new Visitors' Center for the Sanchez Adobe Park located at 1000 Linda Mar Blvd, Pacifica, CA. The San Mateo County Project Development Unit in collaboration with Parks and Recreation Department will provide project management oversight of the Project.

**DISCUSSION:**

The new Sanchez Adobe Visitors' Center will enhance the educational experience while visitors explore the former Mission Dolores Outpost (1786) and adobe residence (1842) of Don Francisco Sanchez. Sanchez Adobe hosts many field trips and special programs such as the annual Rancho Day in September. The visitors' center will be designed to educate visitors and students about the colorful history of the location through interactive events such as brick making and corn grinding demonstrations.

On December 19, 2017, the PDU published a Request for Proposals for the services of a mobile building vendor for a 48' x 60' modular building. On February 9, 2018, one mobile building vendor proposal was received and submitted by Modular Space Corporation (ModSpace) at a cost of \$594,754.

County Counsel has reviewed and approved the Resolution as to form.

Executing the agreement with ModSpace for the purchase of the mobile building contributes to the Shared Vision 2025 outcome of Collaborative Community by reducing the amount it would cost for

new construction.

**FISCAL IMPACT:**

Funding for this purchase is provided in the County of San Mateo Parks and Recreation Department budget for the \$800,000 project.