



County of San Mateo

Inter-Departmental Correspondence

Department: BOARD OF SUPERVISORS
DISTRICT 5
File #: 24-273

Board Meeting Date: 4/23/2024

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Executive
Subject: Use of District-Discretionary **Measure K** Funds - Supervisorial District 5

RECOMMENDATION:

Measure K: Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds not to exceed \$20,000, to Pacific Islands Together to support the Pacific Islands Together Shine! health and wellness educational event, providing an exception to the criteria for district-discretionary **Measure K** funds to allow for advanced payment, and authorizing the County Executive, or designee, to execute the grant agreement.

BACKGROUND:

Measure K is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

The Board of Supervisors held study sessions on **Measure K** expenditures and approved funds for the fiscal year (FY) 2023-24 budget cycle, divided equally among the five supervisorial districts, for one-time district-discretionary needs and projects. District 5 has submitted a request to use a portion of its district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 5 (Supervisor David J. Canepa) - Pacific Islands Together - educational event for health and wellness	\$20,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018, with the following exception: District 5 has requested 50% (\$10,000) of the grant as an up-front, rather than reimbursement payment. After the upfront payment, Pacific Islands Together (P.I.T.) will provide back-up documentation demonstrating that the payment was expended on items funded by the grant. The partially upfront payment is necessary to assist PIT in successfully

hosting this event. The Board may approve this exception to the criteria by adopting the resolution.

District 5 indicates that this organization is either a public agency operating within the County or a nonprofit organization registered and in good standing with the California Attorney General. District 5 indicates that the sponsoring Board member, member's family, and member's supervisorial staff do not serve as an officer, director, or play a policy role for the grantee organization.

PROJECT SUMMARY:

This is a request to authorize a grant to P.I.T., and resulting grant agreement, in an amount not to exceed \$20,000, to support the P.I.T. Shine! event on May 18, 2024 at Gellert Park in Daly City, which will provide education in improving health and wellness to local residents, with an emphasis on diabetes and heart disease. The County Executive's Office will administer and manage the proposed agreement.

District 5 indicates that this organization has not previously received **Measure K** district-discretionary funding.

P.I.T. is a non-profit organization founded in 2012 with a central goal of nurturing community unity. The organization is committed to offering support through impactful existing programs, creating platforms for artists to express themselves through cultural programs and events, and serving those in need within the community.

This district-discretionary grant will be used to fund the following project or services:

P.I.T. is hosting a Shine! educational event for San Mateo County residents, particularly District 5 residents in Daly City, Colma, Broadmoor, South San Francisco, San Bruno, and Brisbane. The goal of the event is to spread knowledge and awareness of diabetes and heart disease through educational sessions, music, resource tables, entertainment, games, and healthy food. P.I.T. will provide a full day (10 a.m. to 4 p.m.), free event for local residents and families to raise awareness and engage community members in efforts to improve public health, with an emphasis on diabetes and heart disease.

District 5 has informed the grantee organization that this grant is one-time only, and that the grantee organization will need to find other sources of funding going forward. The grantee organization will use the **Measure K** grant to support the P.I.T. Shine! event by marketing the event and hosting the event, providing staff, crafts, prizes, and games, decorations, stage and sound equipment, security guards, and janitorial services.

Total Measure K Request: Not to Exceed \$20,000.00

The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Pacific Islands Together

Rowena Meafua, Founder and Director

1618 Sullivan Ave. #512

Daly City, CA 94015

PacificislandsTogether@gmail.com <<mailto:PacificislandsTogether@gmail.com>>

PERFORMANCE MEASURES:

Description	Target
• Provide marketing material, including flyers, banners and media coverage for the PIT Shine! event • Host the PIT Shine! event on May 18, 2024, including providing staff, crafts/prizes and games, decorations, stage and sound equipment, security guards, and janitorial services	Complete

The County Attorney’s Office has reviewed and approved the agreement and resolution as to form.

FISCAL IMPACT:

There are sufficient **Measure K** funds for this specific FY 2023-24 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2023-24 Adopted Budget.