



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 24-249

Board Meeting Date: 4/9/2024

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Claire Cunningham, Director, Human Services Agency
Subject: **Measure K:** Amendment to Agreement with Abode Services for Housing Locator and Case Management Services

RECOMMENDATION:

Measure K: Adopt a resolution authorizing an amendment to the agreement with Abode Services to continue providing Housing Locator and Case Management Services for people experiencing homelessness in San Mateo County by adding \$281,578 in funds for a revised total obligation of \$4,682,660.

BACKGROUND:

As part of the County's strategic plan on homelessness, the Human Services Agency (HSA) and community partners provide a spectrum of services to support people experiencing homelessness and help them move back into permanent housing. One such service is housing locator services. In the local housing market, housing locator services help voucher holders locate and move into housing. These services help San Mateo County maximize utilization of housing vouchers such as permanent supportive housing vouchers designated for people experiencing homelessness.

HSA released a Request for Proposals on June 19, 2019, to identify a provider for Housing Locator and Case Management (HLCM) services beginning in July 2020. Abode Services was selected to continue to be the provider for HLCM services, based on Abode Services' capacity to operate large HLCM programs and a strong history of providing HLCM services with documented successful outcomes.

On June 23, 2020 by Resolution No. 077509, this Board authorized the County of San Mateo to execute an Agreement with Abode Services for HLCM services in the amount of \$3,563,088 for the term of July 1, 2020 through June 30, 2023.

On June 13, 2023 by Resolution No. 079747, this Board authorized an amendment to the Agreement to add \$837,994 in funds for a revised total of \$4,401,082 and extended the term of the agreement one year through June 30, 2024.

DISCUSSION:

In October 2023, the Housing Authority of the County of San Mateo (HACSM) received a one-time allocation of up to 40 permanent housing vouchers, referred to as Stability Vouchers, from the Department of Housing and Urban Development (HUD). Stability Vouchers may assist households who are homeless; at risk of homelessness; those fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; and veterans and families that include a veteran family member that meet one of the preceding criteria.

On December 27, 2023 in accordance with HUD requirements, HACSM entered into a Memorandum of Understanding (MOU) with the HSA, on behalf of and as the lead agency of the San Mateo County Continuum of Care (CoC), for the purpose of establishing the respective roles and responsibilities of the implementation of the Stability Voucher program. In the MOU, HSA agreed to offer supportive services to Stability Voucher eligible households in accordance with need and in line with the CoC's standards for permanent housing programs. Supportive services include housing location services, case management, and housing stabilization services.

HSA is requesting an amendment to add \$281,578 in funds to expand the HLCM program capacity to provide housing location and case management services to households issued Stability Vouchers. This amendment to the agreement would allow Abode Services to increase the HLCM program capacity to provide housing location and case management services for people experiencing homelessness with Stability Vouchers and assist them with identifying and moving into permanent housing as quickly as possible.

The agreement and resolution have been reviewed and approved by the County Attorney as to form.

The resolution contains the County's standard provision allowing amendments of the County's fiscal obligation by a maximum of \$25,000 (in the aggregate).

PERFORMANCE MEASURE:

Measure	FY 2023-24 Target
Number of households who move into housing each fiscal year with the support of housing location services	82
Clients served who are still housed 6 months after moving into housing	95%
Clients served who are still housed 12 months after moving into housing	92%

FISCAL IMPACT:

The term of this amended agreement is July 01, 2020 through June 30, 2024. The amendment adds \$281,578 for a total obligation not to exceed \$4,682,660. This agreement is funded by **Measure K** sales and use tax revenue and Homeless Housing, Assistance and Prevention grant. Budgetary appropriation for this agreement was included in the FY 2023-2024 Recommended Budget and in all subsequent budgets that are affected by this agreement.