



County of San Mateo

Inter-Departmental Correspondence

Department: GOVERNING BOARD

File #: 24-045

Board Meeting Date: 1/23/2024

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors, Acting as the Governing Board of the Fair Oaks Sewer Maintenance District

From: Ann M. Stillman, Director of Public Works

Subject: Amendments to Two Fair Oaks Sewer Maintenance District Agreements with the Town of Woodside and City of Redwood City

RECOMMENDATION:

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, adopt a resolution authorizing:

- A) An amendment to the agreement for transmission of sanitary sewage by and between the Fair Oaks Sewer Maintenance District and the Town of Woodside; and
- B) An amendment to the agreement for sanitary sewerage treatment capacity rights and services by and between the Fair Oaks Sewer Maintenance District, the Town of Woodside, and the City of Redwood City.

BACKGROUND:

On August 7, 2001 this Board authorized the two agreements referenced above. The agreements are applicable to the Town Center Sewer Assessment District (TCSAD), which is located within the Town of Woodside (Town). These agreements must be amended if parcels are added to the TCSAD to provide for the transmission of sanitary sewage from the parcel and the treatment thereof. The City of Redwood City (City) has provided the TCSAD use of their treatment capacity and facilities for transmission of sewage as stipulated by one of the agreements. The agreements specify the compensation requirements for the Town to the Fair Oaks Sewer Maintenance District (FOSMD) and City.

This Board previously authorized ten similar amendments for modifying the TCSAD service area, including to allow sewer connections of other properties with failing septic systems to the TCSAD.

DISCUSSION:

The residence at 234 Albion Avenue (APN 072-152-360) is within the Town and is outside the TCSAD

area. The Town has requested that the sewerage agreements be amended in order that sewer service through the TCSAD can be provided to the property.

The property is adjacent to but was not included in the TCSAD when the TCSAD was originally created. The Town has requested that the property be provided sewer service through the TCSAD, which includes existing sewer facilities adjacent to the property that can be utilized to provide the service.

The original agreements allow for amendments and staff believe the proposed amendments are justified as the Town has confirmed that the property meets all the conditions as provided in Section 51.126 of the Town's Municipal Code. The Town has authorized sewer service to the property through execution of the Town Resolution No. 2023-7617 on July 25, 2023 (attached). The Town's Resolution authorized annexation of the property to the TCSAD and execution of amendments to the agreements.

County Attorney has reviewed and approved the resolution and amendments to the agreements as to form.

FISCAL IMPACT:

The property owner will construct and pay for the sewer lateral connection to Town facilities that is necessary to bring sewer service to this property. The terms of the original agreement provide that the FOSMD shall receive a connection fee, which is currently \$5,754 per parcel and an annual amount equal to one-third (1/3) of the FOSMD's annual Sewer Service Charge, which is currently \$1,055 per year for transporting sewage through the FOSMD's existing facilities. The Sewer Service Charge will be collected separately through the biannual payments from the Town. The amendments ensure that the FOSMD and City are appropriately compensated by the Town for the use of their facilities. The Department also charges a miscellaneous fee of \$200 as provided by the County Ordinance to cover the staff time involved in reviewing the Amendments and preparing the staff report.

There is no impact to the General Fund.

Attachment: Town of Woodside Resolution 2023-7617