



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 24-112

Board Meeting Date: 2/13/2024

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Claire Cunningham, Director, Human Services Agency

Subject: **Measure K:** Agreement with LifeMoves for Overflow Capacity Shelter Services

RECOMMENDATION:

Measure K: Adopt a resolution authorizing an amendment to the agreement with LifeMoves to provide overflow shelter program services to add \$602,177 in funds for a revised total obligation amount not to exceed \$7,743,702.

BACKGROUND:

The Human Services Agency (HSA) conducted a Request for Proposals in January 2020 to identify a provider for overflow capacity shelter services (OSP). LifeMoves was the selected provider based on the reviewed criteria of qualifications which included programmatic components, customer services, price, financial capacity, outcomes, quality assurance, and quality improvement.

On June 30, 2020, by Resolution No. 077528, this Board authorized an agreement with LifeMoves for the purpose of administering the overflow shelter program for families and inclement weather services for a total obligation amount not to exceed \$3,505,650 for the term of July 1, 2020 through June 30, 2023.

On May 23, 2023, by Resolution No. 079648, this Board authorized an amendment to this agreement to add \$3,635,875 in funds for a revised total obligation amount not to exceed \$7,141,525 and extended the term through June 30, 2025.

Overflow shelter programs are key to providing emergency shelter to vulnerable community members experiencing homelessness.

DISCUSSION:

This amendment adds an additional \$596,639 to accommodate the increased need to shelter families while they wait for a shelter opening to become available and adds an additional \$5,538 for the Inclement Weather Program.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 in the aggregate.

The amendment to the agreement and resolution have been reviewed and approved by the County Attorney as to form.

Under this agreement, it is anticipated that 88% of families will exit the OSP for Families Program into an emergency or transitional shelter/housing, and the contractor will maintain a minimum of nine (9) hotels/motels participating in the program in order to maintain competitive rates and availability. The program will typically serve 306 unduplicated individuals over each fiscal year.

PERFORMANCE MEASURE:

Measure	FY 2023-24 Target	FY 2024-25 Target
Percentage of families that will exit the OSP For Families Program into an emergency shelter or transitional shelter/transitional housing.	88%	88%
Minimum number of hotels/motels participating in the program in order to maintain competitive rates and availability	9	9

FISCAL IMPACT:

The term of this agreement is from July 1, 2020 to June 30, 2025. This amendment to agreement would revise the total obligation amount not to exceed \$ 7,743,702. Funding for this agreement is provided by Net County Cost, Measure K sales and use tax, and state Homeless Housing, Assistance, and Prevention Program (HHAP) grant monies. Budgetary appropriation for this agreement was included in the FY 2023-24 Adopted Budget and will be included in the FY 2024-25 Recommended Budget.