



County of San Mateo

Inter-Departmental Correspondence

Department: BOARD OF SUPERVISORS
DISTRICT 4
File #: 23-845

Board Meeting Date: 10/17/2023

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Executive
Subject: Use of District-Discretionary **Measure K** Funds - Supervisorial District 4

RECOMMENDATION:

Measure K: Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$57,000, to Casa Circulo Cultural for the installation of air conditioning in its building in North Fair Oaks, and authorizing the County Executive, or designee, to execute the grant agreement.

BACKGROUND:

Measure K is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

The Board of Supervisors (Board) held study sessions on **Measure K** expenditures and approved funds for the fiscal year (FY) 2023-24 budget cycle, divided equally among the five supervisorial districts, for one-time district-discretionary needs and projects. District 4 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 4 (Supervisor Slocum) - Casa Circulo Cultural: for the installation of air conditioning in its building in North Fair Oaks	\$57,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018. District 4 indicates that this organization is either a public agency operating within the County or a nonprofit organization registered and in good standing with the California Attorney General. District 4 indicates that the sponsoring Board member, member's family, and member's supervisorial staff do not serve as an officer, director, or play a policy role for the grantee organization.

PROJECT SUMMARY:

This is a request to authorize a grant to Casa Circulo Cultural, and resulting grant agreement, in an amount not to exceed \$57,000, to provide for the installation of air conditioning in its building in North Fair Oaks. The County Executive's Office will administer and manage the proposed agreement.

District-discretionary **Measure K** funding for this organization has previously been provided as listed below:

- On November 1, 2022, the Board of Supervisors approved district-discretionary **Measure K** funding, not to exceed \$20,000, to Casa Circulo Cultural for the Center for Creativity to support a feasibility study for the potential creation of a permanent arts center.
- On June 29, 2021, the Board of Supervisors approved district-discretionary **Measure K** funding, not to exceed \$40,000, to Casa Circulo Cultural to support improvements to its new facility in North Fair Oaks (installing new floors, renovating the bathroom for ADA compliance and adding a second bathroom, and installing dressing rooms, a kitchen, and storage space).
- On September 6, 2016, the Board of Supervisors approved district-discretionary **Measure K** funding, not to exceed \$46,000, to Casa Circulo Cultural to create a safer, more efficient use of program space.

Casa Circulo Cultural is a non-profit multidisciplinary art organization dedicated to creating cultural programming reflective of the experiences of the Latino communities in the San Francisco Bay Area. Based in North Fair Oaks, it offers a variety of enriching and engaging classes for youth, from music, art, theater and dance, to martial arts, chess, literature, and more. It also provides a Spanish immersion program, and classes are mainly taught in Spanish to develop, preserve and encourage the Latino and Hispanic language and culture both to youth and adults. Casa Circulo's offerings are available to all residents of North Fair Oaks regardless of race or ethnicity.

Casa Circulo Cultural is dedicated to serving the underserved community of North Fair Oaks, providing essential services and programs that empower local residents, particularly children and families. However, its ability to deliver these services effectively is hindered by the challenging climate conditions inside its facility.

During the hot summer months, the interior of Casa Circulo's building is unbearably hot, making it extremely uncomfortable and, at times, unsafe for the community members. During the cold winter months, this same building becomes excessively cold, creating an inhospitable environment for both staff and participants.

The extreme temperatures inside the building - used for recreational and academic activities - has had a detrimental impact on Casa Circulo's ability to offer vital programs such as after-school homework help, physical activities such as taekwondo and dancing, and other recreational activities. The extreme temperatures make it difficult for community members to engage in these activities comfortably and safely.

This district-discretionary grant will enable Casa Circulo Cultural to meet the following currently unmet need or service gap within the County: install air conditioning in its location in North Fair Oaks.

District 4 has informed the grantee organization that this grant is one-time only, and that the grantee organization will need to find other sources of funding going forward. The grantee organization will

use the **Measure K** grant as follows:

- Multiple Package Unit Installation - \$56,880.00

The project funded by this district-discretionary grant will be implemented during 2023-2024 and is estimated to be completed by June 1, 2024.

Total Measure K Request: Not to Exceed \$57,000

The release of funds will be contingent on the execution of an agreement providing for the County’s confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Veronica Escamez
Director/Founder
Casa Circulo Cultural
3090 Middlefield Road
Redwood City, CA 94063
650-362-3844

veronica@casacirculocultural.org <<mailto:veronica@casacirculocultural.org>>

PERFORMANCE MEASURES:

Description	Target
Installation of air conditioning in Casa Circulo Cultural’s building in North Fair Oaks	Complete

The County Attorney’s Office has reviewed and approved the agreement and resolution as to form.

FISCAL IMPACT:

There are sufficient **Measure K** funds for this specific FY 2023-24 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2023-24 Adopted Budget.