

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION APPROVING A FOURTH AMENDMENT TO THE AGREEMENT WITH CERTIFIED LANGUAGES INTERNATIONAL TO CONTINUE TO PROVIDE LANGUAGE ACCESS SERVICES TO SAN MATEO COUNTY DEPARTMENTS, KEEPING THE TERM THROUGH JULY 31, 2022 AND INCREASING THE AMOUNT BY \$75,000 FOR A NEW NOT-TO-EXCEED AMOUNT OF \$350,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, according to the 2015-2019 U.S. Census data from the American Community Survey, nearly half of San Mateo County residents (46%) speak a language other than English in their homes; and

WHEREAS, collectively, the County’s residents speak more than 100 different languages from across the world with the most prevalent being English, Spanish, Chinese, and Tagalog; and

WHEREAS, in August of 2018, the Board of Supervisors approved an agreement with Certified Languages International in order to provide language access services, such as over-the-phone interpretation and document translation, to County departments, for the term of August 7, 2018, through July 31, 2019, with a not-to-exceed amount of \$150,000; and

WHEREAS, on May 1, 2019, the agreement was amended to extend the term through July 31, 2020, with no increase to the not-to-exceed amount; and

WHEREAS, on May 19, 2020, with the increased usage of language services due to the COVID-19 pandemic, the term of the agreement was through July 31,

2021, and the not-to-exceed amount was increased to \$275,000; and

WHEREAS, the term of the agreement was subsequently extended through July 31, 2022, with no increase to the not-to-exceed amount; and

WHEREAS, more than 15 County departments have utilized interpretation and/or translation services, and language access continues to be crucial to the safety and health of San Mateo County's community at large; and

WHEREAS, the current agreement has largely been used for translation requests for COVID-19 related messages from the Emergency Operations Center since March 10, 2020; and it continues to be used for Pandemic Recovery efforts such as Colu, Small Business Grant applications, and others; and

WHEREAS, the Office of Community Affairs recommends approval of a fourth amendment to the agreement in order to increase the not-to-exceed amount by \$75,000 to cover the normal usage by all County departments and the increased COVID-19 related requests and Pandemic Recovery efforts through the remainder of the agreement's current term; and

WHEREAS, this Board has been presented with a fourth amendment to the agreement for consideration, under which Certified Languages International would continue to provide telephone interpretation services to all County Departments through July 31, 2022, for a new not to exceed amount of \$350,000; and

WHEREAS, the Board has considered this amendment as to form and content and desires to enter into it;

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED

that the President of the Board of Supervisors be and is hereby authorized and directed to execute said fourth amendment for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the County Manager or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions

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