

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH VIKING SHRED, LLC, TO PROVIDE ON-SITE SHREDDING SERVICES TO COUNTY DEPARTMENTS FOR AN AMOUNT NOT-TO-EXCEED AMOUNT OF \$366,000 FOR A TERM OF THREE YEARS WITH TWO OPTIONS FOR THE COUNTY TO EXTEND THE TERM FOR AN ADDITIONAL PERIOD OF ONE YEAR

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on July 1, 2021, the County issued Invitation for Bid (IFB) No. 1456 for shredding services for County departments and received three bids, all of which passed the minimum qualifications; and

WHEREAS, the responsive and highest ranking bidder was Viking Shred, LLC; and

WHEREAS, staff has negotiated an agreement with Viking Shred, LLC, based on its bid for the provision of shredding services, for an amount not-to-exceed \$366,000 and a term of November 1, 2021 through October 31, 2024, with the County having two options to extend the term for an additional one-year period under the same terms; and

WHEREAS, the Board has been presented with a form of such agreement, has examined and approved it as to both form and content, and desires to enter into it.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board of Supervisors be and is hereby authorized and directed to

execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Director, or the Director's designee, is authorized to execute further amendments to the Agreement that modify the County's maximum fiscal obligation up to an additional \$25,000 (in the aggregate), and/or modify the contract term and/or services so long as the modified term and/or services is/are within the current or revised fiscal provisions

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