

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION A) AUTHORIZING AN AGREEMENT WITH KARLA'S JANITORIAL SERVICES & SUPPLIERS TO PROVIDE CUSTODIAL SERVICES FOR COUNTY OWNED AND LEASED FACILITIES FROM OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2024, FOR A NOT-TO-EXCEED AMOUNT OF \$1,298,980.08 AND B) AUTHORIZING THE DIRECTOR OF PUBLIC WORKS OR THE DIRECTOR'S DESIGNEE TO EXECUTE SUBSEQUENT AMENDMENTS WHICH MODIFY THE COUNTY'S MAXIMUM FISCAL OBLIGATIONS BY NO MORE THAN \$300,000 IN AGGREGATE AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES SO LONG AS THE MODIFIED TERM OR SERVICES IS/ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISIONS**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Department of Public Works conducted an Invitation for Bids for custodial and janitorial services for multiple County owned and leased facilities; and

**WHEREAS**, all submitted proposals were reviewed by an evaluation committee comprised of representatives from the Department of Public Works; and

**WHEREAS**, the evaluation committee concluded that the proposal of Karla's Janitorial Services & Suppliers best meets the needs of the County for said services in the following facilities: South County Facilities: East Palo Alto Government Building, Agriculture Commissions, Weights and Measures, Canyon Oaks, Vocational Rehabilitation; North County Facilities: Safe Harbor, Aging and

Adult Services Warehouse, Human Services Agency at 92<sup>nd</sup> Avenue in Daly City, Adult Probation, and the District Attorney Offices in South San Francisco; and

**WHEREAS**, the Director of Public Works has recommended that the President of the Board be authorized to execute an agreement with Karla's Janitorial Services & Suppliers, and this Board has considered and concurs in the recommendation of the Director of Public Works; and

**WHEREAS**, this Board has been presented with a form of the Agreement, has examined and approved it as to both form and content, and desires to enter into same.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** as follows:

1) The President of the Board of Supervisors is hereby authorized to execute an agreement with Karla's Janitorial Services & Suppliers for janitorial services at various County owned and leased facilities for a not-to-exceed amount of \$1,298,980.08 for the term of October 1, 2021 through September 30, 2024.

2) The following facilities are remote from available County employee resources and it is in the best interest of the County of San Mateo to provide custodial services to these facilities through an agreement for janitorial services with Karla's Janitorial Services & Suppliers: Agriculture Commission, Weights and Measures, Canyon Oaks, Vocational Rehabilitation Center, North County Adult Probation, Safe Harbor Shelter, North County District Attorney's Offices, East Palo

Alto Government Building, Aging and Adult Services Warehouse, and Human Services Agency on 92<sup>nd</sup> Avenue, Daly City.

**BE IT FURTHER RESOLVED** that signature authority is granted to the Director of Public Works or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$300,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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