



# MINUTES - DRAFT

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Virtual Meeting

Tuesday, July 13, 2021

9:00 AM

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**\*\*\*BY VIDEOCONFERENCE ONLY\*\*\***

The meeting began at 9:02 a.m.

Recorded video message on COVID-19, San Mateo County's Shelter-in-Place, Governor Gavin Newsom's Executive Order on the Ralph M. Brown Act provisions, and public comment procedures on both written and verbal comments was played for members of the public.

## PLEDGE OF ALLEGIANCE

President David J. Canepa lead the Pledge.

## ROLL CALL

Board Members Virtually Present: 5 - Supervisor Dave Pine, Supervisor Carole Groom, Supervisor Don Horsley, Supervisor Warren Slocum and President David J. Canepa.

Staff Virtually Present: Mr. Michael P. Callagy, County Manager; Mr. John C. Beiers, County Counsel; Mr. Sukhmani S. Purewal, Assistant Clerk of the Board; and Ms. Sherry Golestan, Deputy Clerk of the Board.

## HONORING THE LIFE OF / BOARD MEMBER REMARKS

Supervisor David J. Canepa remembered the life of Terry Landini-Brennan.

## PUBLIC COMMENT

**Verbal Comment(s) via ZOOM:**

Martin Fox, Ginnie Plato, Astrid, Mrs. Hipkins, Lindsay Raike, Roberta Morris, Karla Mondragon, Mike Schrader, Karen, and Liz Handley.

## ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

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**Motion to set the agenda and approve consent agenda items: Horsley / Second: Groom**

**Verbal roll call vote was taken:**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

**PRESENTATIONS AND AWARDS**

- 1. Presentation of a proclamation designating July as Parks and Recreation Month in San Mateo County.

**Sponsors:** Supervisor Warren Slocum

**Speakers recognized by President of the Board:**

Supervisor Warren Slocum, Board of Supervisors  
Mike Callagy, County Manager  
Nick Calderon, Parks Director

**Motion: Slocum / Second: Pine**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Proc/Hon. Res-4386

- 2. Presentation of a proclamation designating July 18 - July 24 as Probation and Pretrial Services Week.

**Sponsors:** Supervisor Don Horsley

**Speakers recognized by President of the Board:**

Supervisor Don Horsley, Board of Supervisors  
Chief John Keene, Probation

**Motion: Horsley / Second: Groom**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Proc/Hon. Res-4387

- 3. COVID-19 Update:
  - Informational update by Louise Rogers, Chief of Health

**Speakers recognized by President of the Board:**

Louise Rogers, Chief of Health  
Anand Chabra, Medical Director, Health  
Curtis Chan, Interim Health Office

**Verbal Comment(s) via ZOOM:**

Martin Fox

**MATTERS SET FOR SPECIFIED TIME**

**9:15 a.m.**

**GOVERNING BOARD**

4. Acting as the Governing Board of County Service Area No. 1, conduct a public hearing to set the rate of the Special Parcel Tax for Extended Police and Structural Fire Services in County Service Area No. 1 for FY 2021-22 at \$65 per parcel:

- A) Open public hearing
- B) Close public hearing
- C) Adopt a resolution setting the special parcel tax at an annual rate of \$65 per parcel for FY 2021-22 to fund extended police and structural fire protection services in County Service Area No. 1.

**Sponsors:** Supervisor Dave Pine

**Speakers recognized by President of the Board:**

Supervisor Dave Pine, Board of Supervisors

**Motion to Open Public Hearing: Pine / Second: Horsley**

**Verbal roll call vote was taken:**

**Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley**

**No: 0**

**No public speakers.**

**Motion to Close Public Hearing: Horsley / Second: Pine**

**Verbal roll call vote was taken:**

**Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley**

**No: 0**

**Motion to approve the resolution: Pine / Second: Horsley**

**Verbal roll call vote was taken:**

**Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa**

**No: 0**

Enactment No: Resolution-078298

**REGULAR AGENDA**

**COUNTY MANAGER / COUNTY COUNSEL**

5. Conduct a public hearing on a Resolution of Necessity to acquire easements by eminent domain for an affordable housing project at 2700 Middlefield Road:
- A) Open public hearing
  - B) Close Public hearing
  - C) Adopt a Resolution of Necessity declaring that the acquisition of three permanent easements and one temporary construction easement burdening a portion of the real property located at 2710 Middlefield Road, unincorporated Redwood City, California, Assessor Parcel Number 054-113-130, by eminent domain, is necessary to construct an affordable housing project at 2700 Middlefield Road.

**Speakers recognized by President of the Board:**

John C. Beiers, County Counsel

Tim Fox, Deputy County Counsel

Supervisor Warren Slocum, Board of Supervisors

**Motion to Open Public Hearing: Horsley / Second: Slocum**

**Verbal roll call vote was taken:**

**Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley**

**No: 0**

**No public speakers.**

**Motion to Close Public Hearing: Slocum / Second: Groom**

**Verbal roll call vote was taken:**

**Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley**

**No: 0**

**Motion to approve the resolution: Slocum / Second: Horsley**

**Verbal roll call vote was taken:**

**Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa**

**No: 0**

Enactment No: Resolution-078299

## COUNTY MANAGER

6. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$75,000, to Hispanic Foundation of Silicon Valley to assist in the transition of their educational excellence virtual programming for middle and high school students and their parents beyond the COVID-19 pandemic, and authorizing the County Manager, or designee, to execute the grant agreement.

**Sponsors:** Supervisor Warren Slocum

**Speakers recognized by President of the Board:**

Supervisor Warren Slocum, Board of Supervisors  
Melissa Canela, Hispanic Foundation of Silicon Valley

**Motion: Slocum / Second: Horsley**

**Verbal roll call vote was taken:**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Resolution-078300

- 7. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$40,000, to Generations United for academic and enrichment classes and services to underserved families in the Redwood City and North Fair Oaks communities, and authorizing the County Manager, or designee, to execute the grant agreement.

**Sponsors:** Supervisor Warren Slocum

**Motion: Slocum / Second: Groom**

**Verbal roll call vote was taken:**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Resolution-078301

**CONSENT AGENDA**

**BOARD OF SUPERVISORS**

- 8. Recommendation for appointments to the Commission on Disabilities, each for an initial full term ending June 30, 2024:

A) Joyce Cabrera; and

B) Syroun Sanossian.

**Sponsors:** Supervisor Carole Groom and Supervisor Warren Slocum

**COUNTY COUNSEL**

- 9. Adopt a resolution providing for the issuance of San Mateo Union High School District, San Mateo County, State of California, 2021-22 Tax and Revenue Anticipation Notes in an amount not to exceed \$25,000,000.

Enactment No: Resolution-078302

**COUNTY MANAGER**

10. Accept this informational report updating the Board of Supervisors on the status of the North County Small Business Assistance Center (“Center”) and authorize the President of the Board to submit letters of support for grant applications for the establishment and ongoing operation of the Center that do not require a County financial contribution.
11. Adopt a resolution authorizing the President of the Board to execute an amendment to the agreement with EVO to provide specialized project management support services for the Project Development Unit, extending the term for an additional 3 years through August 19, 2024 and increasing the amount by \$300,000 for a not to exceed amount of \$1,099,900.

Enactment No: Resolution-078303

12. Adopt a resolution authorizing the President of the Board of Supervisors to execute an agreement with the San Mateo Local Agency Formation Commission for the provision of staffing, office space, and services for Fiscal Year 2021-2022.

Enactment No: Resolution-078304

**GOVERNING BOARD**

13. Acting as the Governing Board of the Fair Oaks Sewer Maintenance District (District), adopt a resolution authorizing:
- A) The President of the Board to execute, on behalf of the Fair Oaks Sewer Maintenance District, the Easement Dedication Agreement and Easement Deed with Jamis and Margaret MacNiven, Trustees, and William J & Karen S Milne, Trustees, accepting the dedication of a New Sanitary Sewer Easement on the property located at 327 Hillside Drive, Woodside, in San Mateo County; and
  - B) The County Manager, or County Manager’s designee, to execute on behalf of the Fair Oaks Sewer Maintenance District the Certificate of Acceptance attached to the Deed of Easement and Dedication across the Property; and to execute any and all notices, consents, approvals, escrow instructions, and documents in connection with the Agreement.

Enactment No: Resolution-078305

**HEALTH**

14. Adopt a resolution authorizing an agreement with Living in Familiar Environments dba LIFE Inc. to provide representative payee services for the term of July 1, 2021 through June 30, 2023, in an amount not to exceed \$432,000.

Enactment No: Resolution-078306

15. Adopt a resolution authorizing an agreement with Daniel J. Buckley, MD to provide ophthalmology services for the term of July 1, 2021 through June 30, 2024, in an amount not to exceed \$460,000.

Enactment No: Resolution-078307

## HOUSING

16. Adopt a resolution:

- A) Representing and certifying that if the County of San Mateo Department of Housing (“DOH”) receives an award of Local Housing Trust Fund (“LHTF”) Program funds from the Veterans and Affordable Housing Bond Act of 2018 (“Proposition 1”) from the California Department of Housing and Community Development (the “Department”) pursuant to the May 3, 2021 Local Housing Trust Fund Notice of Funding Availability (“LHTF NOFA”), attached hereto as Exhibit A, that DOH will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the LHTF Program, as well as any and all contracts DOH may have with the Department; and
- B) Authorizing and directing DOH if it is to receive an award of LHTF Program funds in an amount not to exceed \$5,000,000 to expend funds in accordance with all applicable rules and laws; and
- C) Representing and certifying that DOH agrees to use the LHTF Program funds only for Eligible Activities as approved by the Department and in accordance with all LHTF Program requirements, LHTF Program Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement, its Application, and other contracts between DOH and the Department; and
- D) Representing and certifying that DOH shall be subject to the terms and conditions as specified in the Standard Agreement, the LHTF Program Guidelines, and any other applicable Proposition 1 guidelines published by the Department; and
- E) Authorizing DOH Director, or designee, in consultation with County Counsel, to execute the LHTF Program Application, the LHTF Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the LHTF Program or the LHTF grant awarded to DOH, as the Department may deem appropriate.

Enactment No: Resolution-078308

## HUMAN RESOURCES

17. Adoption of the Master Salary Resolution for FY 2021-2022.

Enactment No: Resolution-078309

## **HUMAN SERVICES AGENCY**

18. Adopt a resolution authorizing an agreement with Focus Strategies for the term of July 1, 2021 to June 30, 2024 and a total obligation amount not to exceed \$675,000 to provide technical assistance and consultation services.

Enactment No: Resolution-078310

## **PLANNING AND BUILDING**

19. Adopt an ordinance further amending the development agreement between the County of San Mateo and Big Wave, LLC, pursuant to Chapter 24.5 (Sections 6510, et seq.), Part One, Division VI (Planning) of the San Mateo County Ordinance Code, previously introduced on June 29, 2021, and waive the reading of the ordinance in its entirety.

Enactment No: Ordinance-4848

## **PUBLIC WORKS**

20. Adopt a resolution authorizing:

- A) The adoption of the Airport Master Fee Schedule for the use of facilities at the San Carlos and Half Moon Bay Airports (Airports), effective August 1, 2021; and
- B) A three percent (3%) increase on the following categories of fees; aircraft hangar, T-shades, tiedown, and storage fees, effective August 1, 2021; and
- C) An increase to the "Landing Fee" for charter operations from \$75 per landing to \$100 per landing, effective August 1, 2021; and
- D) An increase to the "Daily Use Fee" from \$50 to \$75 to provide limited aeronautical services not currently offered by based businesses at the Airports, effective August 1, 2021; and
- E) A single "Commercial Operating Permit Fee" of \$500 per month for each aeronautical service provided in accordance with the County Airports Minimum Standards, effective August 1, 2021; and
- F) A "Rental Car Key Fee" of \$20 per rental car for rental car vendors operating without a permit/agreement with the County, effective August 1, 2021.

Enactment No: Resolution-078311

21. Adopt a resolution authorizing the establishment of a "Time Limited No Parking During Specified Hours, 10:00 P.M. through 7:00 A.M., Every Day" zone on Cañada Road in unincorporated Redwood City.

Enactment No: Resolution-078312

22. Adopt a resolution:

- A) Adopting the plans and specifications, including conformance with federal requirements, for the Gazos Creek Road Repair Project; and
- B) Authorizing the President of the Board to execute an agreement with VSS International Inc., in the amount of \$258,000 for the Gazos Creek Road Repair Project; and
- C) Authorizing the Director of Public Works to:
1. Execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$25,800, or approximately 10 percent of the agreement amount; and
  2. File a California Environmental Quality Act Notice of Exemption as the work qualifies for a Categorical Exemption.

Enactment No: Resolution-078313

**The Board adjourned to Closed Session at 10:44 a.m. to discuss the following items:**

### **CLOSED SESSION**

23. **Conference with Legal Counsel - Existing Litigation:**

Richard Carrillo v. County of San Mateo

Claim Numbers: SM100664, SM110280, SM110357, SM110524

WCAB Case Numbers: ADJ767185; ADJ7805633; ADJ7895700; ADJ8015347

**Conference with Labor Negotiator:**

Negotiations: Organization of Sheriff's Sergeants (OSS) and Deputy Sheriff's Association (DSA)

Agency designated representative attending Closed Session: Kelly Tuffo

**The Board reconvened to open session at 11:07 a.m.**

**Supervisor(s) Present: Pine, Groom, Horsley, Slocum, and Canepa**

County Counsel made the following report: The Board of Supervisors (5-0) agreed to settle Richard Carrillo's Workers' Compensation claim for the total amount of \$172,083.79.

## **ADJOURNMENT**

The meeting adjourned at 11:08 a.m.