

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AMENDING THE COUNTY OF SAN MATEO'S CONFLICT  
OF INTEREST CODE TO INCLUDE THE DEFERRED COMPENSATION  
ADVISORY COMMITTEE AS IT PERTAINS TO MEMBERS OF THE  
COUNTY'S BOARDS AND COMMISSIONS**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Political Reform Act of 1974 requires every public agency to adopt and promulgate a Conflict of Interest Code, designating employees who must file annual conflict of interest statements; and

**WHEREAS**, pursuant to Government Code Section 53213, the County established a Deferred Compensation Plan ("Plan") for its officers and employees; and

**WHEREAS**, the Deferred Compensation Advisory Committee ("Committee") consists of nine-members, all of whom serve at the pleasure of the County Manager; and

**WHEREAS**, the Committee enforces and administers the Plan in accordance with its terms and, in so doing, has the authority to determine questions relating to Plan participant eligibility; compute and certify to the County the amount and kind of benefits payable to participants and their beneficiaries; maintain all data, records, and documents pertaining to administration of the Plan; and make such rules for the regulation of the Plan as are not inconsistent with the terms of the Plan; and

**WHEREAS**, the County's Conflict of Interest Code (the "Code"), as it pertains to the County's Boards and Commissions, was adopted on February 26, 2008, and has been

amended from time to time to reflect the addition and deletion of various County Board and Commissions; and

**WHEREAS**, it is desirable that the Code be amended to reflect the addition of the Committee, as set forth on Attachment A.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the amended Code as it pertains to Boards and Commissions, set forth in Attachment A, is hereby adopted.

**BE IT FURTHER RESOLVED** that Committee members, designated employees, and designated contractors shall, within 30 days of assuming or departing office, file all Statements of Economic Interests (Form 700) with Director of Human Resources, the filing official for the Committee (“Director”), who shall make and retain a copy of and forward the original to the County Clerk, the filing officer (“County Filing Officer”).

**BE IT FURTHER RESOLVED** that Committee members, designated employees, and designated contractors shall, no later than 30 days after the date the County Filing Officer notifies the Committee of this Board’s approval of the amended Code, file an Assuming Office Statement (Form 700) with the Director, who shall make and retain a copy and forward the original to the County Filing Officer.

**BE IT FURTHER RESOLVED** that Committee members, designated employees, and designated contractors who are removed from the Committee’s designated list of filers as a result of a Code amendment shall, no later than 30 days after the date the County Filing Officer notifies the Committee of this Board’s approval of the amended Code, file a Leaving Office Statement (Form 700) with the Director, who shall make and retain a copy and forward the original to the County Filing Officer.

**BE IT FURTHER RESOLVED** that Committee members, designated employees, and designated contractors shall file all Annual Statements of Economic Interest (Form 700) with the Director, who shall make and retain a copy and forward the original to the County Filing Officer.

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