

**AMENDMENT 03 TO THE AGREEMENT R075496F BETWEEN THE COUNTY OF
SAN MATEO AND 4 LEAF, INC.**

THIS AMENDMENT TO THE AGREEMENT, entered this 13th day of July 2020,
by and between the COUNTY OF SAN MATEO, hereinafter called "County," and 4
Leaf, Inc., hereinafter called "Contractor", (collectively the "Parties");

WITNESSETH:

WHEREAS, pursuant to Government Code Section 31000, County may contract
with independent contractors for the furnishing of services to or for County or any
Department thereof;

WHEREAS, on October 17, 2017 the Parties entered into an Agreement for On
Call Professional Services to provide project inspection services;

WHEREAS, the Parties wish to amend the Agreement to modify the term of the
agreement;

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS
FOLLOWS:**

1. Section 4 "Term", of the Agreement dated October 17, 2017 is hereby deleted
in its entirety and replaced with:

Subject to compliance with all terms and conditions, the term of this
Agreement shall be from October 17, 2017 through October 16, 2022.

**All other terms and conditions of the agreement dated October 17, 2017,
between the County and Contractor shall remain in full force and effect.**

THIS CONTRACT AMENDMENT IS NOT VALID UNTIL SIGNED BY ALL PARTIES. NO WORK WILL COMMENCE UNTIL THIS DOCUMENT HAS BEEN SIGNED BY THE COUNTY AUTHORIZED DESIGNEE.

For Contractor: **4 Leaf, Inc.**

DocuSigned by: <i>Kevin Duggan</i>	7/13/2020	President
<small>813734D554DD24B5...</small> Contractor Signature	Date	Name/Title

For County:

DocuSigned by: <i>Adam Ely</i>	7/15/2020
<small>FB780FA8B4444C9...</small> Adam Ely Interim Director Project Development Unit County of San Mateo	Date

County of San Mateo ~ 3-Yr Waiver Request to Contract Compliance Committee

This request is for a New contract Amendment

FROM: Angie Hyde	DATE: 7/13/2020
DEPARTMENT: PDU	Contractor Number: 84700-18-RO75496F
Contractor Name: 4 Leaf, Inc.	Amendment Number: 003

What was selection process for the original purchase?

3 written quotes RFP Non-competitive Other (explain below)

Original Contract Start Date 10/17/2017	Original Contract End Date 10/16/2020	New End Date with Amendment 10/16/2022
Amendment Number 003	Original Contract Value \$600,000	New Contract Value w Amendment No Change

Explain the funding source below for full term of the contract. Include this amendment if applicable.

Project Budgets

Why is it in the County's best interest to execute this contract for over three years?

<input checked="" type="checkbox"/> Project will not be completed within three years	<input type="checkbox"/> It is a grant, co-operative purchase, or agreement with another public agency
<input type="checkbox"/> Temporary amendment pending new contract	<input type="checkbox"/> Better price with longer contract term
<input type="checkbox"/> Will become part of County infrastructure	<input type="checkbox"/> Other

Explain in more detail below why a contract longer than 3 years is in the County's best interest. If this is an amendment, explain how it was determined that the price is still fair and reasonable.

4 Leaf Inc. has been supporting the PDU Project Inspection Services role for various PDU Capital projects with excellent results and great end-user feedback. The PDU would like to retain 4 Leaf, Inc. to accomplish the assigned tasks. The schedule extension will be amended to suit the need.

BELOW THIS LINE FOR CONTRACT COMPLIANCE COMMITTEE ONLY

APPROVED **NOT APPROVED**

DocuSigned by:

 Jas Sandhar, County Procurement Manager

DATE: 7/13/2020

Certificate Of Completion

Envelope Id: E10F0B6EEED044B08B656C26EBA0741B	Status: Completed
Subject: Please DocuSign: PDU-4LEAF-IOR-AMD03-R075496F-20200713.pdf	
Source Envelope:	
Document Pages: 3	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Angie Hyde
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1402 Maple Street
	Redwood City, CA 94063-1662
	ahyde@smcgov.org
	IP Address: 67.180.238.110

Record Tracking

Status: Original 7/13/2020 12:00:46 PM	Holder: Angie Hyde ahyde@smcgov.org	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Project Development Unit	Location: DocuSign

Signer Events

Kevin Duggan
kduggan@4leafinc.com
President
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

813734D554DD4B5...
Signature Adoption: Pre-selected Style
Using IP Address: 68.65.68.30

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Sent: 7/13/2020 12:06:03 PM
Viewed: 7/13/2020 12:10:44 PM
Signed: 7/13/2020 12:10:50 PM

Electronic Record and Signature Disclosure:
Accepted: 7/13/2020 12:10:44 PM
ID: 7b6cbf3f-6c6c-4bc2-b0e7-564db02588b8

Adam Ely
aely@smcgov.org
Director PDU
Project Development Unit
Security Level: Email, Account Authentication (None)

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Signature Adoption: Pre-selected Style
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Sent: 7/13/2020 12:10:53 PM
Resent: 7/15/2020 7:12:35 AM
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Intermediary Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp

Karen Rodgers
krodgers@smcgov.org
Administrative and Fiscal Manager
Project Development Unit
Security Level: Email, Account Authentication (None)

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Sent: 7/15/2020 10:30:37 AM

Electronic Record and Signature Disclosure:

Carbon Copy Events	Status	Timestamp
Accepted: 7/8/2020 11:55:45 AM ID: 1b906cdc-eed1-4d4a-80cf-22c9824714b1 Jennifer Orellana jorellana@smcgov.org Project Development Unit Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 7/15/2020 10:30:38 AM
Lea Vela lvela@smcgov.org Project Development Unit Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 7/15/2020 10:30:39 AM
Tylor Middlestadt c_tmiddlestadt@smcgov.org Project Development Unit Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 7/15/2020 10:30:40 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/15/2020 10:30:40 AM
Certified Delivered	Security Checked	7/15/2020 10:30:40 AM
Signing Complete	Security Checked	7/15/2020 10:30:40 AM
Completed	Security Checked	7/15/2020 10:30:40 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Project Development Unit:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: c_dgriffiths@smcgov.org

To advise Project Development Unit of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at c_dgriffiths@smcgov.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to c_dgriffiths@smc.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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