

**Contract Number:**  
84700-18-R075496F

**Amendment Number:**  
001

Agreement between the County of San Mateo and 4Leaf, Inc. (Continued)

## County of San Mateo ~ Contract Amendment

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**Contract Number:**  
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Agreement between the County of San Mateo and 4Leaf, Inc.

### THE AGREEMENT IS CHANGED AS FOLLOWS

**Agreement Amount**

Original Amount:	Current Amount:	Addition or Reduction:	New Total Amount:
\$600,000.00	No change	\$1,650,000.00	\$2,250,000.00

**Agreement Term:**

Original Start Date:	Original End Date:	New Start Date:	New End Date:
10/17/2017	10/16/2020	No change	No change

**Paragraph: 3 Payments is hereby**  added  amended as follows:

Delete "SIX HUNDRED THOUSAND DOLLARS (\$600,000).", and replace with "TWO MILLION TWO HUNDRED-FIFTY THOUSAND DOLLARS NO CENTS (\$2,250,000.00)".

**Paragraph: 17 Notices is hereby**  added  amended as follows:

Replace County notification contact with the following:

Name/Title:	Sam Lin, Assistant Director
Address:	1402 Maple St. Redwood City, CA 94063
Telephone:	650.207.7843
Email:	slin@smcgov.org

### Additional Changes:

- Amend second "Whereas" clause within the preamble on page 1 to read, "...for the purpose of Project Inspection and Plan Review/RFI Services"
- Exhibit A, Paragraph I amended to add the following after "SCOPE OF WORK"
  - "Services also include Plan Review/RFI services including review and comment on plans, specifications, submittals, requests for information, and other pertinent contract documents for code compliance in conformance to the California Building Code, and all other building code and regulatory requirements associated with the various Authorities Having Jurisdiction for each project. This scope includes but is not limited to architectural, structural, mechanical, electrical, plumbing, Title 24, accessibility, fire life safety, and civil review."
- Exhibit B amended to delete in its entirety the 2017-2018 fee schedule and replace with 2019-2020 fee schedule attached.

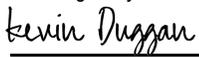
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**This change is effective as of: 8/6/2019**

**ALL OTHER PRICES, TERMS AND CONDITIONS OF THE AGREEMENT REMAIN UNCHANGED**

DocuSigned by:  <hr/> <b>Contractor Signature</b>	6/17/2020 <hr/> <b>Date</b>	Kevin Duggan <hr/> <b>Contractor Name (please print)</b>
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DocuSigned by:  <hr/> <b>Purchasing Agent Signature</b> (Department Head or <u>Authorized</u> Designee) County of San Mateo	6/17/2020 <hr/> <b>Date</b>	Sam Lin <hr/> <b>Purchasing Agent Name (please print)</b> (Department Head or <u>Authorized</u> Designee) County of San Mateo
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Assistant Director <hr/> <b>Purchasing Agent or Authorized Designee Title</b> (please print)
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**Exhibit B – Fee Schedule**

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**2019-2020 SCHEDULE & BASIS OF CHARGES**

**Construction Management Services**

Principal-in-Charge .....	\$165/hour
On-Site Project Manager .....	\$160/hour
Quality Assurance Manager .....	\$130/hour
Construction Manager .....	\$140/hour
Contract Analyst.....	\$130/hour

**Inspection Services**

Inspector of Record/Project Inspector .....	\$130/hour
Assistant Inspector of Record/Assistant Project Inspector .....	\$105/hour
Specialty Inspector (ADA, CASp, etc.).....	\$150/hour
Public Works Inspector (Prevailing Wage Required) .....	\$155/hour
Contract Analyst.....	\$130/hour

**Engineering Services**

Plans Examiner / Plan Review Engineer.....	\$130/hour
Structural Engineer / Structural Review .....	\$195/hour
Geotechnical Engineer.....	\$250/hour
Civil Engineer / Civil Review .....	\$160/hour
Office Engineer.....	\$125/hour
Non Structural Review.....	\$195/hour
Engineer/Permit Technician.....	\$75/hour

\*Rates will be communicated with the County Management at time of request. Rates will vary based on the qualifications and experience of the personnel.

**Administrative Services**

Project Manager/Inspection Report Manager .....	\$150/hour
GoFormz Software.....	\$25/month per user
Hourly overtime charge.....	1.5 x hourly rate

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**BASIS OF CHARGES**

Rates are inclusive of "tools of the trade" such as forms, telephones, fleet, and consumables.

- All invoicing will be submitted monthly.
- All billable expenses will be charged at cost +20%.
- Overtime and Premium time will be charged as follows for Field Inspection Staff only:
 

- Regular Time (work begun after 4PM or before 5AM)	1.125 x hourly rate
- Night Time (work begun after 4 PM or before 5AM)	1.125 x hourly rate
- Overtime (over 8 hours M-F or Saturdays)	1.5 x hourly rate
- Overtime (over 8 hours Sat or 1 <sup>st</sup> 8 hours Sun)	2 x hourly rates
- Overtime (over 8 hours Sun or Holidays)	3 x hourly rate
- Overtime will only be billed with prior authorization of the responsible County personnel.
- Work with less than 8 hours rest between shifts will be charged the appropriate overtime rate.
- Payment due on receipt. All payments over 30 days will be assessed a 1.5% interest charge.
- Work performed on-site (meetings/inspections) is subject to 4 hour minimum charges unless stated otherwise.
- 4LEAF assumes that these rates reflect the January, 2018-October, 2020 contract period. 3% escalation for 2021 and 2022 is budgeted and negotiable per market conditions.
- Client shall pay attorneys' fees, or other costs incurred in collecting delinquent amounts.
- Client agrees that 4LEAF's liability will be limited to the value of services provided.

Reimbursement for the cost of lodging, meals, and incidental expenses ("LM&I Expenses") is limited to the then-current Continental United States ("CONUS") rate for the location of the work being done (San Mateo/Foster City/Belmont, California), as set forth in the Code of Federal Regulations and as listed by the website of the U.S. General Services Administration (available online by searching [www.gsa.gov](http://www.gsa.gov) for the term 'CONUS'). LM&I Expenses may be claimed at the CONUS rate in lieu of receipts. Airline and car rental travel expenses ("Air & Car Expenses") are limited to reasonable rates obtained through a cost-competitive travel service (for example, travel or car-rental website), with air travel restricted to coach fares and car rental rates restricted to the mid-level size range or below; and certain other reasonable travel expenses ("Other Expenses") such as taxi fares, parking costs, train or subway costs, etc. are reimbursable on an actual-cost basis without mark-up.

**4LEAF, INC.**ENGINEERING • CONSTRUCTION MANAGEMENT  
BUILDING INSPECTION • PLAN CHECK

## Exhibit B – Fee Schedule

### 2019-2020 SCHEDULE & BASIS OF CHARGES

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**4LEAF, INC.**ENGINEERING • CONSTRUCTION MANAGEMENT  
BUILDING INSPECTION • PLAN CHECK

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