

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE PRESIDENT OF THE BOARD TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH 4LEAF, INC. INCREASING THE AMOUNT BY \$600,000 FOR A REVISED TOTAL AMOUNT NOT TO EXCEED \$3,350,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Project Development Unit is currently overseeing multiple large capital projects which require substantial support from specialized consultants, including environmental consultants; and

**WHEREAS**, in 2017, following a request for qualifications and proposals process, this Board approved an agreement with 4LEAF, Inc, (4LEAF), and

**WHEREAS**, through subsequent Board authorized amendments, the agreement term was extended to October 2022 and the not-to-exceed amount increased to \$2,750,000; and

**WHEREAS**, 4LEAF has been utilized on several Capital projects, and work orders have been issued totaling \$2,679,075 with multiple work orders still underway and anticipated; and

**WHEREAS**, by executing the amendment to the agreement, PDU will have the ability to utilize 4LEAF's expertise in completing certain tasks associated with inspection, plan review, and RFI services including review and comment on plans, specifications, submittals, requests for information, and other pertinent contract

documents for code compliance in conformance to the California Building Code, and all other building code and regulatory requirements associated with the various Authorities Having Jurisdiction for each project; and

**WHEREAS**, County Counsel has approved the resolution and amendment as to form.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board execute an amendment to the agreement with 4LEAF, Inc. increasing the contract amount by \$600,000 for a revised total amount not-to-exceed \$3,350,000.

**BE IT FURTHER RESOLVED** that the Director of the Project Development Unit, or designee, is authorized to execute contract amendments and other modifications to the terms, conditions, and/or services, including but not limited to modifications to the County's maximum fiscal obligation by no more than \$25,000 in aggregate and the agreement term, so long as the modified term or services is/are within the current or revised fiscal provisions.

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