

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE PRESIDENT OF THE BOARD TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH MIG|TRA ENVIRONMENTAL SERVICES EXTENDING THE TERM OF THE AGREEMENT TO AUGUST 4, 2024 AND INCREASING THE AMOUNT BY \$500,000 FOR A NEW NOT-TO-EXCEED AMOUNT OF \$1,800,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Project Development Unit is currently overseeing multiple large capital projects which require substantial support from specialized consultants, including environmental consultants; and

**WHEREAS**, in 2014, following a request for qualifications and proposals process, this Board approved an agreement with TRA Environmental Sciences, now doing business as MIG/TRA Environmental Sciences (MIG|TRA), and

**WHEREAS**, through subsequent Board authorized amendments, the agreement term was extended to August 2021 and the not-to-exceed amount increased to \$1,300,000; and

**WHEREAS**, MIG|TRA has been utilized on several Capital projects, and Task Orders have been issued totaling \$1,285,066 with multiple task orders still underway and anticipated, and will require additional time to complete; and

**WHEREAS**, there are several ongoing tasks and new assignments that will not be completed prior to the current expiry date and within the current not-to-exceed amount; and

**WHEREAS**, by executing the amendment to the agreement, PDU will have the ability to utilize MIG|TRA's expertise in completing certain tasks associated with, environmental review processes such as preparing environmental impact reports/documents, and securing required regulatory permits in accordance with the California Environmental Quality Act; and

**WHEREAS**, based on the positive performance of MIG|TRA, the continuing work underway, and the initial selection pursuant to competitive RFP, it is in the best interest of the County of San Mateo to continue working with MIG|TRA and to waive any further RFP; and

**WHEREAS**, County Procurement has reviewed and approved the extension of this agreement and County Counsel has approved the resolution and amendment as to form.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board execute an amendment to the agreement with MIG|TRA Environmental Services extending the term of the agreement to August 4, 2024 and increasing the amount by \$500,000 for a new not-to-exceed amount of \$1,800,000.

**BE IT FURTHER RESOLVED** that the Director of the Project Development Unit, or designee, is authorized to executed contract amendments and other modifications to the terms, conditions, and/or services, including but not limited to modifications to the County's maximum fiscal obligation by no more than \$25,000 in aggregate and term, so long as the modified term or services is/are within the current or revised fiscal provisions.

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