

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH INFOSEND, INC. TO PROVIDE PRINTING AND MAILING OF PROPERTY TAX BILLS FOR THE TAX COLLECTOR, FOR THE TERM OF JULY 1, 2021 THROUGH APRIL 26, 2024, IN AN AMOUNT NOT TO EXCEED \$1,200,000 AND WAIVING THE COMPETITIVE SOLICITATION REQUIREMENTS FOR PRINTING AND MAILING SERVICES**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on January 14, 2021, Fresno County selected InfoSend, Inc. after conducting an RFP for printing and mailing services. The San Mateo County Tax Collector is piggybacking on the County of Fresno’s contract to select InfoSend, Inc. for printing and mailing services as there are similar needs and requirements; and

**WHEREAS**, both parties now wish to enter into an agreement to provide printing and mailing services for the Tax Collector’s office, for the period of July 1, 2021 through April 26, 2024, for an amount not to exceed \$1,200,000.00; and

**WHEREAS**, the Agreement with InfoSend, Inc. will provide effective and efficient processing of tax bill printing and mailing services for accounts identified by the County and enables the County to continue to meet regulatory requirements related to the mailing of bills and other required notices.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors is hereby authorized to execute said Agreement for and on behalf of the County of San Mateo, and the clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that by piggybacking on the County of Fresno's Contract, the Board has determined that the best interests of the County would be served without the necessity of competitive solicitation for printing and mailing services by selecting InfoSend, Inc. and, therefore, grants a waiver of the competitive solicitation requirements pursuant to Section 2.83.050(e) of the San Mateo County Ordinance Code.

**BE IT FURTHER RESOLVED** that the Treasurer-Tax Collector or Treasurer-Tax Collector designee is hereby authorized to execute subsequent amendments, notices, options, and other documents associated with the Agreement, including, but not limited to, extension or termination of the Agreement under the terms set forth therein so long as such do not modify the County's maximum fiscal obligation by more than \$25,000 (in aggregate).

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