



TOMÁS J. ARAGÓN, M.D., Dr.PH  
Director and State Public Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



GAVIN NEWSOM  
Governor

June 7, 2021

Scott Morrow, MD, MPH, MBA  
Health Officer  
San Mateo County Health Services Agency  
225 West 37th Avenue  
San Mateo, CA 94403

Dear Dr. Morrow:

**LETTER OF AWARD:**

**Base Award Number: 2141BASE00**

**Food, Shelter, Incentives and Enablers Allotment Number: 2141FSIE00**

**Data Universal Numbering System (DUNS) Number: 625139170**

**FUNDING PERIOD: July 1, 2021 through June 30, 2022**

This letter is confirmation of your local assistance award to support tuberculosis (TB) prevention and control activities in fiscal year (FY) 2021-2022.

**BASE AWARD AND FSIE ALLOTMENT**

The California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) is awarding to the San Mateo County Health Services Agency a Base Award of \$327,679 and an Allotment of up to \$19,820 for food, shelter, incentives and enablers (FSIE) expenditures. The Base Award is comprised of \$142,203 state and \$185,476 federal funds.\* The FSIE Allotment is comprised of state dollars only.

These funds are being awarded with the understanding that your staff will work with CDPH TBCB staff in carrying out your program's TB control efforts. The FSIE Allotment should be used to enhance treatment adherence, prevent homelessness, and/or promote least restrictive alternatives that decrease or obviate the need for detention.

This award is valid and enforceable only if the enacted State of California FY 2021-2022 budget and the 2021 and 2022 Federal budgets make sufficient funds available for the purposes of this program.

\* Federal funds fiscal information: Project Grants and Cooperative Agreements for Tuberculosis Control Programs; CFDA number: 93.116; FAIN number: NU52PS910219



## MANAGING YOUR BASE AWARD AND FSIE ALLOTMENT

Requirements for the use of these funds are listed in Part 1 of the FY 2021-2022 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual, available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>. Reimbursement of your expenditures is contingent upon compliance with these standards and procedures.

## SUBMITTING BASE AWARD AND FSIE ALLOTMENT INVOICES

➤ A signed (electronic or in blue ink) invoice must be submitted on your organization's letterhead. Please see the FY 2021-2022 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual for invoicing guidance. Invoice templates are also available on the CDPH TBCB internet site at: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>.

- Bill to: California Department of Public Health, Tuberculosis Control Branch
- Submit invoices either as a color scanned PDF via email or hard copy by mail to:  
California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attn: Fiscal Analyst

➤ Invoices for FY 2021-2022 will not be processed until:

- All outstanding invoices from the previous year have been submitted,
- Signed copies of the certifications listed below have been received, and
- The CDPH TBCB has received a signed "Acceptance of Award" form.

➤ Base Award and FSIE Allotment invoices are due on:

<u>Quarter</u>	<u>Period Covered</u>	<u>Due Date</u>
First	July 1 through September 30	November 15
Second	October 1 through December 31	February 15
Third	January 1 through March 31	May 16
Fourth	April 1 through June 30	August 15

If an invoice will not be emailed by the quarterly due date, please contact the CDPH TBCB Fiscal Analyst to request an extension.

## ACCEPTING YOUR BASE AWARD AND FSIE ALLOTMENT

To acknowledge acceptance of this award and the conditions, please return the "Acceptance of Award" form with an authorized signature (electronic or in blue ink).

The following forms also require an authorized signature:

- Darfur Contracting Act
- Special Terms and Conditions
- Contractor Certification Clauses
- Certification of Established Electronic Directly Observed Therapy (eDOT) Policies and Procedures (if applicable)

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Submit your signed acceptance and completed certification forms either as a color scanned PDF via email or hard copy by mail to:

California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attn: Fiscal Analyst

**REQUESTING ADDITIONAL FUNDS FOR FSIE EXPENDITURES**

Should you exceed your FSIE Allotment, a request for additional FSIE funds can be made anytime before May 31, 2022. Requests will be approved if unexpended funds are available. For complete information regarding requests for additional funds, please refer to Part 2, Section 3 of the FY 2021-2022 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual.

Fiscal questions should be directed to your TBCB Fiscal Analyst. Programmatic questions should be directed to your TBCB Program Liaison.

Sincerely,



Juanita Crosby  
Assistant Chief



TOMÁS J. ARAGÓN, M.D., Dr.PH  
Director and State Public Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



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# ACCEPTANCE OF AWARD

## San Mateo County Health Services Agency

**Base Award: \$327,679**

**Base Award Number: 2141BASE00**

**Food, Shelter, Incentives and Enablers Allotment: \$19,820**

**Food, Shelter, Incentives and Enablers Allotment Number: 2141FSIE00**

**Data Universal Numbering System (DUNS) Number: 625139170**

**Funding Period: July 1, 2021 through June 30, 2022**

I hereby accept this award. By accepting this award, I agree to the requirements as described in the FY 2021-2022 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual and any other conditions stipulated by the California Department of Public Health, Tuberculosis Control Branch.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\* Federal funds fiscal information: Project Grants and Cooperative Agreements for Tuberculosis Control Programs; CFDA number: 93.116; FAIN number: NU52PS910219

