



TOMÁS J. ARAGÓN, M.D., Dr.P.H.  
Director and State Public Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



GAVIN NEWSOM  
Governor

DATE: April 1, 2021

TO: Immunization Coordinators  
Local Health Officers

FROM: Maria E. Volk, MPA, Assistant Branch Chief  
Immunization Branch

SUBJECT: **Letter of Intent to Award Funding**

Dear Robyn Ziegler,

I am writing today to notify you of our intent to award San Mateo an additional amount of \$2,970,332 for FY2021-22. The Immunization Branch has received supplemental funding from the Centers of Disease Control to increase COVID-19 vaccination services. The funding announcement for these supplemental funds will be released within the next few days. As part of the announcement, you will be asked to submit a new application and budget so that we may amend your current agreement.

San Mateo's agreement with CDPH, number 17-10347 A02, remains in effect and allows for continued work and billing to CDPH. The local assistance agreement allows the County to continue COVID 19 vaccination services through the new fiscal year, July 1, 2021 – June 30, 2022.

Immunization Branch contract analysts will work with the California Department of Public Health, Contracts Management Unit to amend the existing agreement to include the additional supplemental funding, but execution of the agreement does not preclude continuance of COVID-19 vaccination activities.

If your LHD needs access to the additional funds this fiscal year (FY2020-21), please let us know by end of day Monday, April 5. Utilizing this additional funding in FY2020-21 will require a fully executed grant amendment 3, which means this is only possible with a fully executed amendment 2. If we do not hear from you by COB April 5, we will move forward to apply the new funding to the next fiscal year FY2021-22, effective July 1, 2021.

If you need any further information, please feel free to contact me at [maria.volk@cdph.ca.gov](mailto:maria.volk@cdph.ca.gov). I will be out of the office from April 5 through April 9. If you need information next week, please contact Noemi Marin at [noemi.marin@cdph.ca.gov](mailto:noemi.marin@cdph.ca.gov).

