

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH ACTERRA: ACTION FOR A HEALTHY PLANET TO PROVIDE ADMINISTRATIVE AND MANAGEMENT SERVICES FOR THE SAN MATEO FOOD SYSTEM ALLIANCE NETWORK FOR THE TERM OF JULY 1, 2021 THROUGH JUNE 30, 2024, IN AN AMOUNT NOT TO EXCEED \$450,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, San Mateo County is committed to creating a sustainable food system and supported the formation of the San Mateo Food System Alliance (SMFSA) in 2006 to bring together stakeholders and partners from across the food system; and

**WHEREAS**, on November 9, 2020, after a request for proposals process, Public Health, Policy, and Planning entered into an agreement with Acterra: Action for a Healthy Planet (Acterra) for administrative and management services to better coordinate the activities of the SMFSA network; and

**WHEREAS**, the Office of Sustainability has agreed to take over the management of the agreement with Acterra; and

**WHEREAS**, Acterra will continue to implement administrative and management services for the SMFSA by establishing full staffing, building and strengthening key relationships with members of the SMFSA, increasing capacity of partner organizations, and supporting implementation of the collective impact model to move the work, and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance an agreement, reference to which is hereby made for further particulars, whereby Acterra will implement administrative and management services for the SMFSA; and

**WHEREAS**, the parties now wish to execute an agreement effective July 1, 2021 through June 30, 2024, in an amount not to exceed \$450,000; and

**WHEREAS**, this Board has been presented with the agreement and has approved it as to both form and content and desires to enter into the agreement.

**NOW THEREFORE, IT IS HEREBY DETERMINED** that the President of the Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto; and

**BE IT FURTHER RESOLVED**, that the Director of the Office of Sustainability or the Director's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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