

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING A SECOND AMENDMENT THE AGREEMENT WITH AVEPOINT PUBLIC SECTOR INC. FOR CONTINUED SHAREPOINT AND OFFICE 365 ADMINISTRATION, MANAGEMENT, AND REPORTING SOFTWARE AS A SERVICE, EXTENDING THE TERM THROUGH MARCH 29, 2024 AND INCREASING THE AMOUNT BY \$148,500 FOR A NEW NOT TO EXCEED AMOUNT OF \$297,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, in 2015, the County began using the Microsoft Office 365 and SharePoint Online platforms as the enterprise application suite to help improve office productivity and collaboration. In addition to the basic application suite of Microsoft Word, Excel, and PowerPoint, the County has since adopted use of various other applications offered by Microsoft, including OneDrive and Teams. As adoption and use of these applications have grown over time, so has the need for more advanced administrative functions to manage the continued growth of documents created by employees using these tools; and

WHEREAS, ISD chose the Software as a Service from AvePoint because it was able to provide Office 365 administrators with advanced management features including document policy creation and enforcement for compliance and audits, advanced reporting and control of settings, user activity, and permissions, as well as the ability to keep content in-sync within multiple SharePoint locations in real-time; and

WHEREAS, on March 30, 2018, the Information Services Department (ISD) entered into an Agreement with AvePoint Public Sector Inc. to provide services to efficiently and effectively administer and manage the County's Microsoft Office 365

environment for the term March 30, 2018 through March 29, 2020, in an amount not to exceed \$99,000; and

WHEREAS, on March 30, 2020, the parties executed an amendment to the Agreement for continued SharePoint and Office 365 administration, management, and reporting Software as a Service solution, extending the term through March 30, 2021, and increasing the amount by \$49,500, for a new not to exceed amount of \$148,500; and

WHEREAS, the parties wish to amend the Agreement to continue the Microsoft Software as a Service solution and to provide administration, management, and reporting services for the County's SharePoint and Office 365 environment, extending the term through March 30, 2024, and increasing the amount by \$148,500 for an amount not to exceed \$297,000.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors or the President of the Board be and is hereby authorized and directed to execute said Amendment for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief Information Officer or his/her designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

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