

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING WAIVER OF THE REQUEST FOR PROPOSAL  
PROCESS, ACCEPTANCE OF CORONAVIRUS AID, RELIEF, AND ECONOMIC  
SECURITY ACT FUNDING IN THE AMOUNT OF \$1,555,387 FROM THE  
CALIFORNIA DEPARTMENT OF AGING, AND EXECUTION OF PROVIDER  
AGREEMENTS FOR THE TERM OF JULY 16, 2020 THROUGH SEPTEMBER 30,  
2021**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, this Board has designated the County’s Aging and Adult Services division as the Area Agency on Aging (“AAA”) of San Mateo County to carry out services pursuant to the Older Americans Act (“OAA”); and

**WHEREAS**, on March 3, 2020, the County’s Health Officer issued a “Declaration of Local Health Emergency Regarding Novel Coronavirus 2019,” and the County Manager, as the County’s Director of Emergency Services (the “Director”), issued a proclamation of local emergency pursuant to Government Code § 8630 and Chapter 2.46 of the County’s Ordinance Code, which proclamation was ratified by the Board of Supervisors (the “Board”) on March 10, 2020, pursuant to Government Code § 8630, and extended by the Board on April 7, 2020, until such time as the local emergency is terminated (the “COVID-19 Local Emergency”); and

**WHEREAS**, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency related to COVID-19 throughout the State; and

**WHEREAS**, on March 13, 2020, the President of the United States proclaimed that the COVID-19 outbreak constituted a national emergency, beginning March 1, 2020; and

**WHEREAS**, on March 24, 2020, the Board approved Resolution No. 077305, which authorized the Director, or the Director's designee, to engage independent contractors to perform services related to the COVID-19 Local Emergency for the County up to and including \$500,000 and temporarily suspended the enforcement of any County ordinance, rule, regulation, or policy, including those relating to the procurement of goods or services and any associated competitive bidding requirements and/or administrative processes that would hinder the County's response to the COVID-19 Local Emergency; and

**WHEREAS**, in response to the COVID-19 pandemic, Congress approved the Coronavirus Aid, Relief, and Economic Security ("CARES") Act, which includes \$955 million in federal grants to support older adults and people with disabilities in the community during the COVID-19 public health emergency; and

**WHEREAS**, the California Department of Aging ("CDA") has presented to the County for its acceptance \$1,555,387 in CARES Act funds for the term of July 16, 2020 through September 30, 2021; and

**WHEREAS**, these funds are being directly allocated to AAAs, are separate from OAA funds for the AAA's Area Plan, and have no impact on previous Area Plan allocations; and

**WHEREAS**, the County of San Mateo's Ordinance 2.83.050 allows the Board of Supervisors to waive the Request for Proposals ("RFP") competitive procurement

process in any situation in which the Board determines that a formal process would not be in the best interest of the County; and

**WHEREAS**, staff recommends that the Board waive the RFP process because agreements to provide OAA services, including adult day care, congregate nutrition, elder abuse prevention, elder abuse education and training, family caregiver support health promotion, home-delivered meals, legal assistance, nutrition counseling and education, ombudsman program, information and assistance, and transportation services are already in place with municipalities and nonprofit agencies and directing CARES Act funds to those established providers is the most appropriate and efficient way to ensure the continuity of services for seniors and adults with disabilities who are sheltering in place to protect themselves from COVID-19.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the RFP process for the matters set forth in this resolution is waived and the President of the Board, be and is hereby authorized and directed to execute provider agreements with Alzheimer's Association in the amount of \$33,874, Catholic Charities in the amount of \$30,386, City of Belmont in the amount of \$20,534, City of Daly City in the amount of \$169,603, City of East Palo Alto in the amount of \$45,036, City of Menlo Park in the amount of \$12,592, City of Pacifica in the amount of \$50,896, City of San Bruno in the amount of \$148,365, City of San Mateo in the amount of \$30,817, City of South San Francisco in the amount of \$14,780, Coastside ADHC in the amount of \$36,459, Daly City Partnership in the amount of \$48,215, Edgewood in the amount of \$17,751, Family

Caregiver Alliance in the amount of \$31,374, Kimochi in the amount of \$7,374, Legal Aid in the amount of \$34,271, Ombudsman in the amount of \$127,885 Peninsula Family Services in the amount of \$28,364, Peninsula Volunteers in the amount of \$400,676, Senior Coastsiders in the amount of \$41,000, Self Help for the Elderly in the amount of \$75,370, Institute on Aging in the amount of \$50,000 for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto; and

**BE IT FURTHER RESOLVED** that \$99,765 in the CARES Act funds referenced herein will be used to pay County administration costs of Great Plates Delivered, a statewide meal delivery program that helps seniors and other adults at high risk from COVID-19 stay home and that provides economic stimulus to local food businesses; and

**BE IT FURTHER RESOLVED** that the Chief of San Mateo County Health or the Chief's designee be authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modifying the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions; and

**BE IT FURTHER RESOLVED** that the Chief of San Mateo County Health, or the Chief's designee, is hereby authorized to modify the performance measures to implement changes in the reporting requirements as may be appropriate to help the County more effectively communicate information about said program.

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