

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING WAIVER OF THE REQUEST FOR PROPOSAL (RFP) PROCESS, ACCEPTANCE OF FAMILIES FIRST CORONAVIRUS RESPONSE ACT FUNDING FROM THE CALIFORNIA DEPARTMENT OF AGING IN THE AMOUNT OF \$489,800, AND EXECUTION OF PROVIDER AGREEMENTS FOR THE TERM OF APRIL 13, 2020 THROUGH SEPTEMBER 30, 2021**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, this Board has designated County Health's Aging and Adult Services division as the Area Agency on Aging ("AAA") of San Mateo County to carry out services pursuant to the Older Americans Act ("OAA"); and

**WHEREAS**, on March 3, 2020, the County's Health Officer issued a "Declaration of Local Health Emergency Regarding Novel Coronavirus 2019," and the County Manager, as the County's Director of Emergency Services (the "Director"), issued a proclamation of local emergency pursuant to Government Code § 8630 and Chapter 2.46 of the County's Ordinance Code, which proclamation was ratified by the Board of Supervisors (the "Board") on March 10, 2020, pursuant to Government Code § 8630, and extended by the Board on April 7, 2020, until such time as the local emergency is terminated (the "COVID-19 Local Emergency"); and

**WHEREAS**, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency related to COVID-19 throughout the State; and

**WHEREAS**, on March 13, 2020, the President of the United States proclaimed that the COVID-19 outbreak constituted a national emergency, beginning March 1, 2020; and

**WHEREAS**, on March 24, 2020, the Board approved Resolution No. 077305, which authorized the Director, or the Director's designee, to engage independent contractors to perform services related to the COVID-19 Local Emergency for the County up to and including \$500,000 and temporarily suspended the enforcement of any County ordinance, rule, regulation, or policy, including those relating to the procurement of goods or services and any associated competitive bidding requirements and/or administrative processes that would hinder the County's response to the COVID-19 Local Emergency; and

**WHEREAS**, in response to the COVID-19 pandemic, Congress approved the Families First Coronavirus Response Act ("FFCRA"), which allocated \$250 million in Nutrition funds at the national level for both Congregate and Home-Delivered Meals; and

**WHEREAS**, the California Department of Aging ("CDA") has presented to the County for its acceptance \$489,800 in FFCRA funding for the term of April 13, 2020 through September 30, 2021; and

**WHEREAS**, these funds are being directly allocated to AAAs, are separate from OAA funds for the AAA's Area Plan, and have no impact on previous Area Plan allocations; and

**WHEREAS**, staff has recommended that the Board waive the Request for Proposals ("RFP") process because agreements to provide Nutrition and Home-

Delivered Meals are already in place with Self Help for the Elderly, the City of Pacifica, and Senior Coastsiders, and directing FFCRA funds to those providers without an RFP process is the most effective and efficient way to ensure the continuity of meal preparation and delivery services for seniors and adults with disabilities who are sheltering in place to protect themselves from COVID-19; and

**WHEREAS**, \$1,537.00 of the FFCRA funds will be used by AAS to provide meals for transient adults in quarantine related to COVID-19 at alternative housing sites; and

**WHEREAS**, the FFCRA allows AAAs to use up to 10% of the funds to be allocated to the County to cover the administrative costs of the program.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the RFP process is hereby waived in connection with the matters set forth in this resolution and the President of the Board, be and is hereby authorized and directed to execute provider agreements for grab-and-go and home-delivered meals with Self Help for the Elderly in the amount of \$164,803, with the City of Pacifica in the amount of \$128,080, and with Senior Coastsiders in the amount of \$146,400 for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto; and

**BE IT FURTHER RESOLVED** that AAS is authorized and directed to use \$1,537.00 of the FFCRA funds to provide meals for transient adults in quarantine related to COVID-19 at alternative housing sites and \$48,980 of the FFCRA funds to pay for the administrative expenses of this program; and

**BE IT FURTHER RESOLVED** that the Chief of San Mateo County Health or the Chief's designee be authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modifying the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions; and

**BE IT FURTHER RESOLVED** that the Chief of San Mateo County Health, or the Chief's designee, is hereby authorized to modify the performance measures to implement changes in the reporting requirements as may be appropriate to help the County more effectively communicate information about said program.

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